



**Sheriff's Office  
COUNTY OF TULARE  
AGENDA ITEM**

**BOARD OF SUPERVISORS**

KUYLER CROCKER  
District One

PETE VANDER POEL  
District Two

AMY SHUKLIAN  
District Three

EDDIE VALERO  
District Four

DENNIS TOWNSEND  
District Three

**AGENDA DATE:** June 9, 2020 **REVISED**

Public Hearing Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>

CONTACT PERSON: Ed Lardner, Grant Specialist    PHONE: (559) 802-9462

**SUBJECT:** Authorize the submission of a grant application to the U.S. Department of Justice, Office of Justice Programs

**REQUEST(S):**  
That the Board of Supervisors:

1. Authorize the submission of a grant application by June 16, 2020 for funding from the U.S. Department of Justice, Office of Justice Programs, Fiscal Year 2020 Prosecuting Cold Cases Using DNA grant program, up to the maximum award amount of \$470,000. The period of the grant will be from October 1, 2020 through September 30, 2023; and
2. Authorize the Chairman to sign the grant application and certification letters.

**SUMMARY:**  
The U.S. Department of Justice, Office of Justice Programs has annual grant programs targeted at prosecuting violent crime cold cases and decreasing the number of violent crime cold cases awaiting prosecution through investigation and prosecution. The Fiscal Year 2020 Prosecuting Cold Cases Using DNA grant program provides funding to increase the capacity of prosecution offices to address violent crime cold cases and for the Tulare County Sheriff's Office (TCSO) to investigate cold cases where DNA has already been identified. The grant allows TCSO as a unit of local government, to apply for this grant as long as the Tulare County District Attorney's Office (DA) is fully engaged in the program. TCSO and the DA have agreed to partner to apply for this grant. Today, the Sheriff's Office requests that your Board give approval to submit the grant application.

**SUBJECT:** Authorize the submission of a grant application to the U.S. Department of Justice, Office of Justice Programs

**DATE:** June 9, 2020 **REVISED**

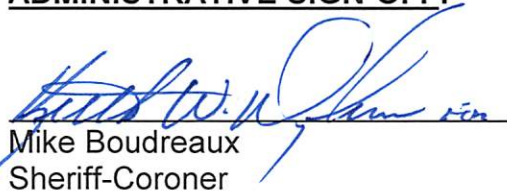
**FISCAL IMPACT/FINANCING:**

The Sheriff's Office is applying for a grant with a maximum award amount of up to \$470,000 under the Fiscal Year 2020 Prosecuting Cold Cases Using DNA grant program. If awarded, the grant will pay for portions of the salary and benefits of a Deputy District Attorney, overtime for a Sheriff's detective, additional DNA, genealogy, or other testing, investigative travel costs, and other cost related to investigations. The Sheriff's Office will serve as fiscal agent for the grant. There is no additional net County cost to the General Fund.

**LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:**

The Safety and Security Initiative is one of the initiatives in the Tulare County Strategic Business Plan. The purpose of the initiative is to provide for safety and security of the public. This U.S. Department of Justice grant application for the additional investigation and potential prosecution of cold cases is in line with this initiative.

**ADMINISTRATIVE SIGN-OFF:**

  
Mike Boudreaux  
Sheriff-Coroner

cc: County Administrative Office

Attachment(s) Grant application

**BEFORE THE BOARD OF SUPERVISORS  
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF AUTHORIZE THE )  
SUBMISSION OF A GRANT APPLICATION ) Resolution No. \_\_\_\_\_  
TO THE U.S. DEPARTMENT OF JUSTICE, ) Agreement No. \_\_\_\_\_  
OFFICE OF JUSTICE PROGRAMS )

UPON MOTION OF SUPERVISOR \_\_\_\_\_, SECONDED BY  
SUPERVISOR \_\_\_\_\_, THE FOLLOWING WAS ADOPTED BY THE  
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD \_\_\_\_\_  
\_\_\_\_\_, BY THE FOLLOWING VOTE:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

ATTEST: JASON T. BRITT  
COUNTY ADMINISTRATIVE OFFICER/  
CLERK, BOARD OF SUPERVISORS

BY: \_\_\_\_\_  
Deputy Clerk

\* \* \* \* \*

1. Authorized the submission of a grant application by June 16, 2020 for funding from the U.S. Department of Justice, Office of Justice Programs, Fiscal Year 2020 Prosecuting Cold Cases Using DNA grant program, up to the maximum award amount of \$470,000. The period of the grant will be from October 1, 2020 through September 30, 2023; and
2. Authorized the Chairman to sign the grant application and certification letters.

## **U.S. department of Justice Prosecuting Cold Cases Using DNA Grant FY 2020**

### **Abstract**

The Tulare County Sheriff's Office, California (TCSO) is the implementing agency for the County of Tulare's (County) allocation under the Prosecuting Cold Cases Using DNA Grant FY 2020 Solicitation No. BJA-2020-18432. The Sheriff's Office will use all of the County's allocation to pay overtime for detectives to investigate the cold case crimes highlighted, obtain training in forensic genealogy, obtain additional forensic analysis services as needed, and support the prosecution of the cold cases by allocating funds towards the salary of a prosecutor. The Sheriff's Office and the Tulare County District Office will partner on this grant.

## **U.S. department of Justice Prosecuting Cold Cases Using DNA Grant FY 2020**

### **Description of the Issue**

TCSO is the primary law enforcement agency for the County. The Sheriff's Office Homicide Unit has only five fulltime Detectives, with one Sergeant overseeing the unit. The Homicide Unit investigates all homicides, cold cases, officer involved shootings, missing persons, and high profile cases.

In partnership with the Tulare County District Attorney's Office (DA), Detectives work closely with attorneys to review cases and eventually prosecute violent crime cold cases and suspects responsible for murders in Tulare County. Currently, the TCSO Homicide Unit has 163 active cold case homicides.

Each Detective in the Unit is assigned approximately 30 cold case homicides. Several of these homicides are suspected to be sexually oriented and DNA has been analyzed. TCSO has worked with the California Department of Justice, Federal Bureau of Investigations, Parabon Nanolabs, and Full Genomes, in attempt to identify a suspect in which a DNA profile was obtained. One of the cases we intend to use these grant funds to investigate is the High Profile Homicide of 10-year-old Angelica Ramirez in 1994. The other cases identified for grant funding investigation are just a heinous.

### **Project Design and Implementation**

The Program will be implemented in the homicide investigation of Angelica Ramirez (amongst others) with the assistance of the DA. Detectives will continue to work with outside vendors to establish a family tree to narrow down the suspect in this investigation(s). Detectives are aware of DNA profile snapshots and genome sequencing and are requesting additional training funds to increase their knowledge base. However, these methods only provide limited leads for the investigation and cannot establish a suspect in of itself.

Although several family trees have been generated for the suspects profile, the main pitfall TCSO has had with the use of Genealogy has to do the with social-economical make up of our communities. This is due to the fact a large portion of our population farm laborers and work for minimum wage, they do not have the additional

funds needed to participate in Genealogy. For example, the cost of the DNA test kits or subscriptions to sites like Ancestry.com. Additionally, a large percent of our community are migrant farm workers and are either undocumented or first generation US citizens. Due to this there are very few legal documents that could be used in establishing relationships between family members. Also due to the lack of records kept or the inability to access records from Mexico and other Central and South American countries, it is difficult to establish family relationships for those suspects who could be in the United States illegally.

It's the overall goal of TCSO to use Genealogy to identify immediate family members of our suspect and narrow down the profile to a suspect for comparison with the Department of Justice. TCSO will be responsible for identifying the suspect, conduct surveillance, and obtain a DNA sample from the suspect identified. The DA will assist with providing a District Attorney to review case files and prosecute the case.

- **TCSO Case #1994-03081**

On March 3, 1994, 10-year-old Angelica Ramirez was abducted from the Visalia CA (Tulare County) Swap Meet. Two days later, Angelica's deceased body was found near Pixley (Tulare County unincorporated community). She had been strangled, sexually assaulted and was left in a ditch. During the initial investigation, male foreign DNA was obtained from Angelica Ramirez using a vaginal swab. Throughout the years of investigation, Detectives have followed up with multiple leads and interviewed many possible suspects in the case. The California Department of Justice has entered the suspect DNA into CODIS. Detectives have also sent approximately 90 DNA profiles to be compared to the foreign suspect DNA obtained from Ramirez. Unfortunately, none of the DNA profiles sent for comparison were a match and there has been no suspect hits in CODIS.

Detectives have submitted the suspect DNA to Parabon Nanolabs where a Snapshot Genetic Genealogy profile was created and uploaded to Genealogy database Gedmatch and FamilyTree DNA. Based on the results from the two databases, Detectives used Ancestry.com to create family trees of suspected

family members of the suspect. Detectives are currently working with California Department of Justice and the FBI to test an additional sample of suspect DNA in an attempt to obtain a more complete genetic profile to be used.

Although a suspect DNA profile has been identified, the suspect's identity still remains unknown. Detectives have been focusing on Genealogy to help identify the suspect by identifying family members. Genealogy has been proven to be an effective investigative tool to help solve homicides and sexual assaults and have been tremendous with providing evidence to the DA to successfully prosecute a case.

As mentioned previously, TCSO has used outside vendors such as Parabon, Full Genome, Ged Match, and Family Tree to assist with genealogy to create a family tree of the suspect. Each of these vendor's charges TCSO for services and over \$12,000 has been expended on this one case alone. A Homicide Detective and one analyst have been assigned to this investigation and continue to work on developing leads and identifying family members through family trees, but with limited funds to strictly dedicate to the cold cases, and other assigned duties, progress is limited.

- **TCSO Case #84-13536 and TCSO Case #84- 22806**

On 04/23/84 at 0745 hours, Deputies were dispatched to the area of Road 180 and Ave 280 in Exeter (Tulare County) regarding a deceased male. The male was partially clothed and had multiple stab wounds to his chest area. The initial evidence at the crime scene suggested the victim was involved in a struggle at the scene when he was stabbed. Several items of evidence were also scattered around his body. This items included a smoked cigarette butt, unsmoked cigarettes, and a box of cigarettes.

Detectives identified the victim as Jesus Sandoval and learned he was at a bar and left with an unknown subject on the night of his murder. During the initial investigation, there were no suspect leads. Penile Swabs and fingernail swabs were taken from the victim during the autopsy. On 04/22/19, the Department of Justice received a DNA match to Enrique Saldivar Yniguez on the cigarette butt that was found at the scene. A DNA sample was obtained from

Ynigeuz and sent to DOJ it was a positive match to the DNA profile on the cigarette. DOJ also indicated female suspect DNA had been located on the victim's penis and fingernail scrapings.

On 08/06/84 at 1530 hours, Deputies were dispatched to the area of Road 216 and the Friant Kern Canal near Exeter for a suspicious circumstance. Deputies arrived and observed drag marks into the canal, blood, and hair in the area. Deputies were unable to locate any victims of crime in the surrounding area. Several days later, Detectives were dispatched to the Friant Kern Canal in Porterville (Tulare County) regarding a male subject who was deceased. The victim was found to have multiple stab wounds to the upper chest and neck area. To this day the victim has not been identified and remains a John Doe.

During the initial investigation, there were no suspect leads. In 1990, a male subject came forward and admitted to witnessing Enrique Yniguez kill an unknown male near the Friant Kern Canal and stabbed him multiple times in the neck and chest area and then threw him into the canal. The witness further stated Enrique would rob male victims and used a female to lure them. This would be consistent with a female luring the victim and having sex with them before robbing them. Detectives has attempted numerous times to contact females associated with Yniguez at the time of the homicide in an attempt to obtain DNA for analysis. However, they have been unsuccessful.

- **TCSO Case #08-13666**

On 09/16/08, at 1522 hours, Deputies were dispatched to the area of Ave 264 and Drive 94 in Tulare (Tulare County) for a report of a found body. Deputies located a deceased female laying on the side of the road. The female was clothed and the cause of death was later determined to be strangulation. The victim was identified as 16-year-old Molly Ervin. It was learned Ervin was a prostitute from the Tulare area.

During the initial investigation, a SART examine was performed and fingernail scrapings and underwear was collected. As a result of processing of the evidence, foreign DNA was located on the fingernail scrapings and underwear. Over the course of 12 years, several potential suspects have been



identified as being involved in the homicide. Approximately 15 different DNA profiles of potential suspects and have been compared to the foreign DNA from Ervin. Each DNA comparison has been a negative match.

### **Goals and Objectives**

Goal 1: Increase investigation time dedicated to the identified cold cases using TCSO personnel.

- Objective: Dedicate grant overtime funds to TCSO personnel to work these cases.

Goal 2: Obtain updated and relevant training on DNA and Genealogy

- Objective: Send two experienced detectives to a Genealogy Workshop in Tampa Florida to learn about additional resources, new techniques, and investigative leads that may assist in the closure of cold cases.

Goal 3: Prosecute suspects identified

- Objective: Assign one prosecuting attorney to work directly with detectives on cold cases to provide guidance, information sharing for a successful case presentation, and to prosecute suspects identified in cold cases.
- Use of additional vendors for DNA or genealogy services as needed.

### **Capabilities and Competencies**

The DA and TCSO have had close working relationships well before “collaborative” became a buzz word, working in concert through sexual assault, domestic violence and elder abuse programs as far back as 1980. Each are heavily involved on several Tulare County multi-disciplinary groups, including the Domestic Violence Task Force, the Elder Abuse Multi-Disciplinary Team, the Sexual Assault Response Team, and the Domestic Violence High Risk Response Team.

The DA currently implements multiple grant and special funded programs as the prime recipient, managing millions of dollars from several Federal and State sources which support full time staff positions. TCSO currently manages over \$50 million in grant and special program funding and works closely with community-based organizations in the areas of drug abuse recovery, parenting classes, gang and violence resistance, and child abuse.

Key individuals and organization involved in the proposed project

Captain Chris Wenzinger is the TCSO manager overseeing the Investigation's Division. Captain Wenzinger will oversee Lieutenant Joe Torres, Crimes Against Persons Unit Commander, who will be the Project Manager, program direct contact, and individual with overall responsibility for the management of this program and coordinate activities with outside agencies and the vendor. Lt. Torres will provide overall assurance that grant goals are met, and budget is maintained, program-related reports are completed, and provide problem-solving when appropriate.

Tulare County Deputy District Attorney (DDA) Wendy Sedillo will work closely with the assigned detective to provide guidance and direction for case presentation to the DA's Office. The DDA will participate in case reviews, review all reports and associated information related to a cold case, be the liaison with the court system, and prosecute cases referred.

Each TCSO agency manager and the DA have worked together on various projects and has a remarkable working relationship. All parties have long-standing relationships with one another and have maintained operational agreements for more than 40 years on various grants or projects received by the Sheriff's Office. Many of the agencies management team implementing the program have worked with each other for many years, with staff having worked side by side and formed working relationships that have fostered trust, communication, and problem solving at all levels. One such example is the Abuse in Later Life grant, where the partners created protocols to address sexual assault, dating and domestic violence, and stalking in women 50 and over.

### **Plan for Collecting the Data Required for this Solicitation's Performance Measures**

TCSO has had prior Federal and State grants requiring data collection and is familiar with what is required for statistical purposes or narrative form, to include qualitative and quantitative analysis. Data will be collected by TCSO staff and the DA and provided to the Project Manager, Lt. Torres, who will be completing the required

reporting. Documentation is also kept in our TCSO Records Management System and available for completing our quarterly, semi-annual, and final reports through the US DOJ OJP Performance Management Tool (PMT) and Grants Management System Portal (GMS)

The success of our cold case program will be its close collaboration with the courts, deputies, detectives, non-sworn support staff, crime analysts, outside agencies, DA, the community subject matter experts such as vendors, and use of social media.

## **Rural Challenges (Priority consideration)**

Tulare County California is not a wealthy community as you will read below, Covid-19 has worsened our financial capabilities. Our County Board of Supervisors has placed a hiring freeze on all vacant positions and is currently estimating the financial toll this pandemic will have. The TCSO budget will also face an unprecedented budget cut as we enter a new fiscal year, yet calls for service will carry on and criminal arrests will continue to fill our County jails, an estimated daily jail population of 1,900. TCSO's costs to operate will increase while our funding will hold steady or possibly be reduced. With an already small tax base and high unemployment, add to that reduced taxes and increased operating costs due to Covid-19, TCSO does not have the internal funding mechanism to allocate funds to costs associated with directed investigations related to cold cases. To dedicate detective investigative time and prosecute cold cases, we request this grant to assist our agency.

The County is spread out across a large area of land, with 71 small unincorporated communities in very remote agricultural areas. Although Tulare County's has a \$7.21 billion dairy and agricultural industry and is ranked as the #2 agricultural producing County in the entire United States (Tulare County Farm Bureau 2018), poverty is pervasive. Tulare County is one of the poorest in California with 27.2% of residents living in poverty compared to 13.3 % statewide (Census Bureau, 2019); 50% of County residents receive government aid, one of the largest proportions in California (Donna Ortiz, Deputy Director, Tulare County Social Services 2015). 48.2% of Tulare County children live in poverty compared to 19.5% statewide (U.S. Census Bureau, American Community Survey Dec. 2018). Unemployment has consistently been in double digits for all of 2018 and the beginning of 2019. As of April 2020, Tulare County has an unemployment rate of 14.5%, one of the highest of all counties within the San Joaquin Valley (California Employment Development Department, 2020).

Tulare County is one of the 36 out of the 58 counties in California considered "rural". The County is an agricultural region in California's San Joaquin Valley, midway between Los Angeles and the Sacramento Bay Area. At 4,824 sq. miles, Tulare County is approximately the size of the State of Connecticut. The area includes eight smaller incorporated cities that the County provides services to as needed. Approximately

144,741 residents live in the unincorporated rural areas, with a total County population of 479,112 (County of Tulare Report, 2019). The County is the 6<sup>th</sup> largest land mass in California. Many of these rural communities have little to no support services, sometimes having to travel up to 47 miles for government or nonprofit services. Each patrol deputy is responsible for approximately 438 sq. miles and in mountainous areas where many rural residents live.

# Budget Detail Worksheet

OMB Approval NO.: 1121-0329

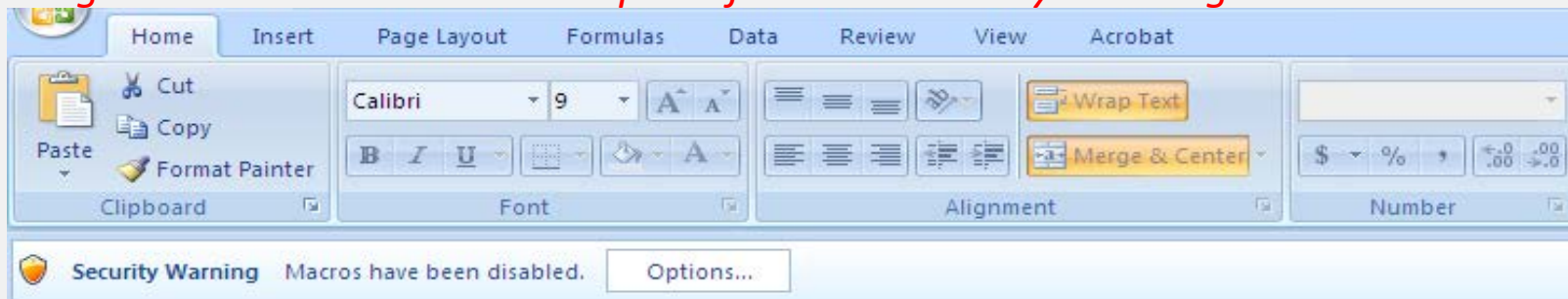
Expires 11/30/2020

For a 508 compliant, accessible version of the Budget Detail Worksheet, use the following link:

<https://oip.gov/funding/Apply/Forms/BudgetDetailWorksheet/BDW508.pdf>

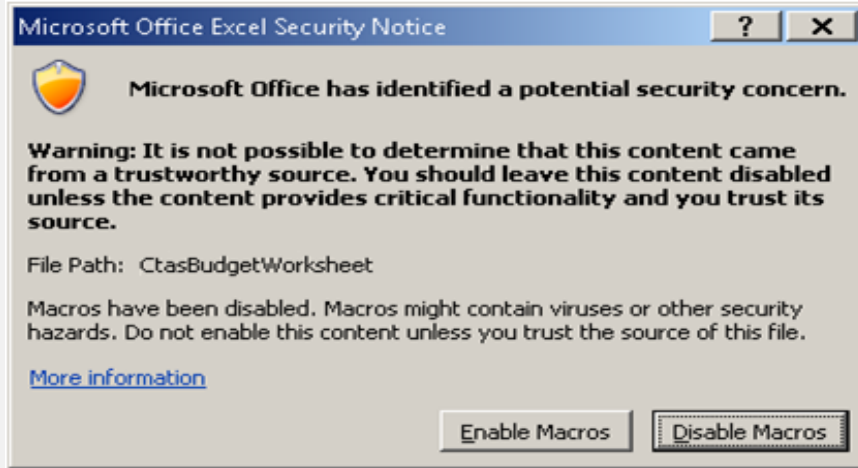
## Worksheet Instructions

*Note: This document requires macros be enabled to work properly. Please ensure that macros are enabled before entering any data. You may be able to enable macros by choosing the "Enable this content" option from the Security Warning Ribbon above.*



*If the ribbon is not visible you may have been prompted to enable macros when you opened the document as pictured here. If you elected to disable macros,*

## Budget Sheet Instructions



*please close the document and reopen it with macros enabled.*

### Purpose:

The Budget Detail Worksheet is provided for your use in the preparation of the budget and budget narrative. All required information (including the budget narrative) must be provided. Any category of expense not applicable to your budget may be left blank. Indicate any non-federal (match) amount in the appropriate category, if applicable.

### How to use this Workbook:

The workbook includes several different worksheets. The first worksheet (this one) is an instruction sheet; the next worksheet includes the budget detail worksheet and narrative for year 1. There are duplicates of this worksheet for years 2-5 that can be completed as necessary. The last worksheet is a Budget Summary. It compiles all of the relevant budget information into a single location and should be reviewed for correctness before the workbook is uploaded to the GMS application.

#### Step by Step Usage:

1. Please read and print this instruction page. It can be used as a reference while completing the rest of the document.
2. For each budget category, you can see a sample by viewing the 'Budget Detail Example Sheet'.
3. The 'Definitions' tab explains terms used in the instructions for the various budget categories.
4. **Record Retention:** In accordance with the requirements set forth in 2 CFR Part 200.333, all financial records, supporting documents, statistical records, and all other records pertinent to the award shall be retained by each organization for at least three years following the closure of the audit report covering the grant period.
5. The information disclosed in this form is subject to the Freedom of Information Act under U.S.C. 55.2.

### Budget Point of Contact Information:

<b>Contact Name:</b>	<b>Last:</b>	Parra	<b>First:</b>	Alfredo	<b>Middle:</b>	
<b>Contact Phone:</b>	(559) 802-9457	<b>Contact Fax:</b>		<b>Contact Email:</b>	acparra@co.tulare.ca.us	

## Budget Sheet Instructions

<b>Worksheet Index:</b>	
<b>Tab</b>	
<a href="#">Budget Detail - Year 1</a>	
<a href="#">Budget Detail - Year 2</a>	
<a href="#">Budget Detail - Year 3</a>	
<a href="#">Budget Detail - Year 4</a>	
<a href="#">Budget Detail - Year 5</a>	
<a href="#">Budget Summary</a>	
<a href="#">Example - Budget Detail Sheet</a>	
<a href="#">Definitions</a>	
<b>Budget Category Descriptions:</b>	
<i>Personnel</i>	List each position by title and name of employee, if available. Show the annual salary rate and the percentage of time to be devoted to the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization. In the budget narrative, include a description of the responsibilities and duties of each position in relationship to fulfilling the project goals and objectives. All requested information must be included in the budget detail worksheet and budget narrative.
<i>Fringe Benefits</i>	Fringe benefits should be based on actual known costs or an approved negotiated rate by a Federal agency. If not based on an approved negotiated rate, list the composition of the fringe benefit package. Fringe benefits are for the personnel listed in the budget category (A) and only for the percentage of time devoted to the project. All requested information must be included in the budget detail worksheet and budget narrative.
<i>Travel</i>	Itemize travel expenses of staff personnel (e.g. staff to training, field interviews, advisory group meeting, etc.). Describe the purpose of each travel expenditure in reference to the project objectives. Show the basis of computation (e.g., six people to 3-day training at \$X airfare, \$X lodging, \$X subsistence). In training projects, travel and meals for trainees should be listed separately. Show the number of trainees and the unit costs involved. Identify the location of travel, if known; or if unknown, indicate "location to be determined." Indicate whether applicant's formal written travel policy or the Federal Travel Regulations are followed. <b>Note: Travel expenses for consultants should be included in the "Consultant Travel" data fields under the "Subawards (Subgrants)/Procurement Contracts" category.</b>
<i>Equipment</i>	List non-expendable items that are to be purchased ( <b>Note:</b> Organization's own capitalization policy for classification of equipment should be used). <u>Expendable</u> items should be included in the "Supplies" category. Applicants should analyze the cost benefits of purchasing versus leasing equipment, especially high cost items and those subject to rapid technological advances. <b>Rented or leased equipment costs should be listed in the "Contracts" data fields under the "Subawards (Subgrants)/Procurement Contracts" category.</b> In the budget narrative, explain how the equipment is necessary for the success of the project, and describe the procurement method to be used. All requested information must be included in the budget detail worksheet and budget narrative.



## Budget Sheet Instructions

<i>Supplies</i>	List items by type (office supplies, postage, training materials, copy paper, and expendable equipment items costing less than \$5,000, such as books, hand held tape recorders) and show the basis for computation. Generally, supplies include any materials that are expendable or consumed during the course of the project. All requested information must be included in the budget detail worksheet and budget narrative.
<i>Construction</i>	<b>Provide a description of the construction project and an estimate of the costs. Minor repairs or renovations may be allowable and should be classified in the "Other" category. OJP does not currently fund construction programs. Consult with the program office before budgeting funds in this category. All requested information must be included in the budget detail worksheet and budget narrative.</b>
<i>Subawards (Subgrants), Procurement Contracts, &amp; Consultant Fees</i>	<p><b>Subawards (see "Subaward" definition at 2 CFR 200.92):</b> Provide a description of the Federal award activities proposed to be carried out by any subrecipient and an estimate of the cost (include the cost per subrecipient, to the extent known prior to application submission). For each subrecipient, enter the subrecipient entity name, if known. Please indicate any subaward information included under budget category G. Subawards (Subgrants)/Procurement Contracts by including the label "(subaward)" with each subaward entry.</p> <p><b>Procurement contracts (see "Contract" definition at 2 CFR 200.22):</b> Provide a description of the product or service to be procured by contract and an estimate of the cost. Indicate whether the applicant's formal, written Procurement Policy or the Federal Acquisition Regulation is followed. Applicants are encouraged to promote free and open competition in awarding procurement contracts. A separate justification must be provided for sole source procurements in excess of the Simplified Acquisition Threshold set in accordance with 41 U.S.C. 1908 (currently set at \$150,000).</p> <p><b>Consultant Fees:</b> For each consultant enter the name, if known, service to be provided, hourly or daily fee (8-hour day), and estimated time on the project. Consultant fees in excess of the DOJ grant-making component's maximum rate for an 8-hour day (currently \$650) require additional justification and prior approval from the respective DOJ grant-making component. All requested information must be included in the budget detail worksheet and budget narrative.</p>
<i>Other Costs</i>	List items (e.g., rent, reproduction, telephone, janitorial or security services, and investigative or confidential funds) by type and the basis of the computation. For example, provide the square footage and the cost per square foot for rent, or provide a monthly rental cost and how many months to rent. All requested information must be included in the budget detail worksheet and budget narrative.

## Budget Sheet Instructions

<i>Indirect Costs</i>	<p>Indirect costs are allowed only if: a) the applicant has a current, federally approved indirect cost rate; or b) the applicant is eligible to use and elects to use the “de minimis” indirect cost rate described in 2 C.F.R. 200.414(f). (See paragraph D.1.b. in Appendix VII to Part 200—States and Local Government and Indian Tribe Indirect Cost Proposals for a description of entities that may not elect to use the “de minimis” rate.) An applicant with a current, federally approved indirect cost rate must attach a copy of the rate approval, (a fully-executed, negotiated agreement. If the applicant does not have an approved rate, one can be requested by contacting the applicant’s cognizant Federal agency, which will review all documentation and approve a rate for the applicant organization, or if the applicant’s accounting system permits, costs may be allocated in the direct costs categories. (Applicant Indian tribal governments, in particular, should review Appendix VII to Part 200—States and Local Government and Indian Tribe Indirect Cost Proposals regarding submission and documentation of indirect cost proposals.) Narrative for any indirect costs should clearly state which direct costs the indirect cost agreement is being applied to. All requested information must be included in the budget detail worksheet and budget narrative.</p> <p>In order to use the “de minimis” indirect rate an applicant would need to attach written documentation to the application that advises DOJ of both the applicant’s eligibility (to use the “de minimis” rate) and its election. If the applicant elects the de minimis method, costs must be consistently charged as either indirect or direct costs, but may not be double charged or inconsistently charged as both. In addition, if this method is chosen then it must be used consistently for all federal awards until such time as the applicant entity chooses to negotiate a federally approved indirect cost rate.</p>
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# Budget Detail - Year 1

Does this budget contain conference costs which is defined broadly to include meetings, retreats, seminars, symposia, and training activities? - Y/N  
[\(DOJ Financial Guide, Section 3.10\)](#)

## A. Personnel

Name <i>List each name, if known.</i>	Position <i>List each position, if known.</i>	Computation <i>Show annual salary rate &amp; amount of time devoted to the project for each name/position</i>				
		Salary	Rate	Time Worked <i>(# of hours, days, months, years)</i>	Percentage of Time	Total Cost
Various	Deputy II	\$54.00	hourly	911	100%	\$49,180
<b>Total(s)</b>						<b>\$49,180</b>

### Narrative

Deputy II's will be investigating the two cases assigned to this grant using overtime hours only. The cost is based on an overtime rate of \$54 per hour x 911 hours

Purpose Area #4

<b>B. Fringe Benefits</b>			
<b>Name</b>	<b>Computation</b>		
<i>List each grant-supported position receiving fringe benefits.</i>	<i>Show the basis for computation.</i>		
	<b>Base</b>	<b>Rate</b>	<b>Total Cost</b>
Payroll Taxes	\$49,179.96	7.65%	\$3,763
<b>Total(s)</b>			<b>\$3,763</b>
<b>Narrative</b>			

Fringe benefits include payroll taxes for the overtime listed in Section A. Payroll taxes are calculated as follows: \$49179.96 overtime x 7.65% = \$3,763.

Purpose Area #4

<b>C. Travel</b>								
<b>Purpose of Travel</b>	<b>Location</b>	<b>Type of Expense</b>	<b>Basis</b>	<b>Computation</b>				
<i>Indicate the purpose of each trip or type of trip (training, advisory group meeting)</i>	<i>Indicate the travel destination.</i>	<i>Lodging, Meals, Etc.</i>	<i>Per day, mile, trip, Etc.</i>	<i>Compute the cost of each type of expense X the number</i>				
				<b>Cost</b>	<b>Quantity</b>	<b># of Staff</b>	<b># of Trips</b>	<b>Total Cost</b>
Forensic Genealogy Workshop	Tampa Bay, Florida	Transportation	Round-trip	\$400.00	1	2	1	\$800
Forensic Genealogy Workshop	Tampa Bay, Florida	Lodging	Night	\$200.00	4	2	1	\$1,600
							<b>Total(s)</b>	<b>\$2,400</b>
<b>Narrative</b>								

Two deputies will attend a Forensic Genealogy Workshop to gain additional knowledge on the technology and how to apply it to investigations. Lodging is for for two deputies, total \$1,600. Airfare is \$400 round trip for two deputies, total \$800. We are following our own written travel policy.

Purpose Area #4

<b>D. Equipment</b>			
<b>Item</b>	<b>Computation</b>		
<i>List and describe each item of equipment that will be purchased</i>	<i>Compute the cost (e.g., the number of each item to be purchased X the cost per item)</i>		
	<b># of Items</b>	<b>Unit Cost</b>	<b>Total Cost</b>
			\$0
<b>Total(s)</b>			<b>\$0</b>
<b>Narrative</b>			

Purpose Area #4

<b>E. Supplies</b>			
<b>Supply Items</b>		<b>Computation</b>	
<i>Provide a list of the types of items to be purchased with grant funds.</i>		<i>Describe the item and the compute the costs. Computation: The number of each item to be purch</i>	
	<b># of Items</b>	<b>Unit Cost</b>	<b>Total Cost</b>
			\$0
<b>Total(s)</b>			<b>\$0</b>
<b>Narrative</b>			

Purpose Area #4

<b>F. Construction</b>				
<b>Purpose</b> <i>Provide the purpose of the construction</i>	<b>Description of Work</b> <i>Describe the construction project(s)</i>	<b>Computation</b> <i>Compute the costs (e.g., the number of each item to be purchased X the cost per item)</i>		
		<b># of Items</b>	<b>Cost</b>	<b>Total Cost</b>
				\$0
<b>Total(s)</b>				<b>\$0</b>
<b>Narrative</b>				



Purpose Area #4

<b>G. Subawards (Subgrants)</b>			
<b>Description</b> <i>Provide a description of the activities to be carried out by subrecipients.</i>	<b>Purpose</b> <i>Describe the purpose of the subaward (subgrant)</i>	<b>Consultant?</b> <i>Is the subaward for a consultant? If yes, use the section below to explain associated travel expenses included in the cost.</i>	
			<b>Total Cost</b>
The Tulare County District Attorney's Office will prosecute the cold cases indicated in the grant application.	The purpose of the subaward is to prosecute the cold cases indicated in the grant application.	No	\$89,124
<b>Total(s)</b>			<b>\$89,124</b>
<b>Consultant Travel (if necessary)</b>			
<b>Purpose of Travel</b> <i>Indicate the purpose of each trip or type of trip (training, advisory group meeting)</i>	<b>Location</b> <i>Indicate the travel destination.</i>	<b>Type of Expense</b> <i>Hotel, airfare, per diem</i>	<b>Computation</b> <i>Compute the cost of each type of expense X the</i>
			<b>Total Cost</b>
			\$0
<b>Total</b>			\$0
<b>Narrative</b>			

Purpose Area #4

The Tulare County District Attorney's Office will provide one Level 5 Senior Deputy District Attorney at .5 FTE to prosecute the cold cases indicated in the gran cost of a Level 5 Senior Deputy District Attorney at .5 FTE is calculated as follows: \$178,248 cost of 1 FTE x .5 = \$89,124.

**H. Procurement Contracts**

<b>Description</b>  <i>Provide a description of the products or services to be procured by contract and an estimate of the costs. Applicants are encouraged to promote free and open competition in awarding contracts. A separate justification must be provided for sole source procurements in excess of the Simplified Acquisition Threshold (currently \$150,000).</i>	<b>Purpose</b>  <i>Describe the purpose of the contract</i>	<b>Consultant?</b>  <i>Is the subaward for a consultant? If yes, use the section below to explain associated travel expenses included in the cost.</i>	
			<b>Total Cost</b>
Parabon NanoLabs, Inc.	To provide DNA analysis services	No	\$12,200
<b>Total(s)</b>			<b>\$12,200</b>

**Consultant Travel (if necessary)**

<b>Purpose of Travel</b>  <i>Indicate the purpose of each trip or type of trip (training, advisory group meeting)</i>	<b>Location</b>  <i>Indicate the travel destination.</i>	<b>Type of Expense</b>  <i>Hotel, airfare, per diem</i>	<b>Computation</b>  <i>Compute the cost of each type of expense X the</i>			
			<b>Cost</b>	<b>Duration or Distance</b>	<b># of Staff</b>	<b>Total Cost</b>

Purpose Area #4

						\$0
<b>Total</b>						\$0

**Narrative**

Parabon NanoLabs, Inc. will provide Snapshot DNA analysis services to help with the investigation and prosecution of the cold cases described in the grant application. The services include DNA analysis services lab work, genetic genealogy, phenotyping and kinship inference, phenotyping forensic art options and phenotyping facial reconstruction for cold cases. Snapshot DNA analysis is \$6,100 per case x 2 cases per grant year = \$12,200.

**I. Other Costs**

<b>Description</b> <i>List and describe items that will be paid with grants funds (e.g. rent, reproduction, telephone, janitorial, or security services, and investigative or confidential funds).</i>	<b>Computation</b> <i>Show the basis for computation</i>				
	<b>Quantity</b>	<b>Basis</b>	<b>Cost</b>	<b>Length of Time</b>	<b>Total Cost</b>
					\$0
<b>Total(s)</b>					<b>\$0</b>

**Narrative**



Purpose Area #4

<b>J. Indirect Costs</b>			
<b>Description</b> <i>Describe what the approved rate is and how it is applied.</i>	<b>Computation</b> <i>Compute the indirect costs for those portions of the program which allow such</i>		
	<b>Base</b>	<b>Indirect Cost Rate</b>	<b>Total Cost</b>
			\$0
<b>Total(s)</b>			<b>\$0</b>
<b>Narrative</b>			

Purpose Area #4

<i>No</i>	
<i>n.</i>	
<i>Non-Federal Contribution</i>	<i>Federal Request</i>
\$0	\$49,180
<b>\$0</b>	<b>\$49,180</b>

urs for the grant year.

Purpose Area #4

<i>Non-Federal Contribution</i>	<i>Federal Request</i>
\$0	\$3,763
<b>\$0</b>	<b>\$3,763</b>

Purpose Area #4

<i>r of people traveling.</i>	
<b><i>Non-Federal Contribution</i></b>	<b><i>Federal Request</i></b>
\$0	\$800
\$0	\$1,600
<b>\$0</b>	<b>\$2,400</b>
four nights at \$200 per night	



Purpose Area #4

<i>Non-Federal Contribution</i>		<i>Federal Request</i>	
			\$0
\$0			\$0

Purpose Area #4

<i>based X the cost per item.</i>	
<b>Non-Federal Contribution</b>	<b>Federal Request</b>
	\$0
<b>\$0</b>	<b>\$0</b>

Purpose Area #4

<i>er item)</i>	
<b><i>Non-Federal Contribution</i></b>	<b><i>Federal Request</i></b>
	\$0
<b>\$0</b>	<b>\$0</b>

Purpose Area #4

<i>Non-Federal Contribution</i>	<i>Federal Request</i>
\$0	\$89,124
<b>\$0</b>	<b>\$89,124</b>
<i>number of people traveling.</i>	
<i>Non-Federal Contribution</i>	<i>Federal Request</i>
	\$0
\$0	\$0

it application. The estimated

<i>Non-Federal Contribution</i>	<i>Federal Request</i>
\$0	\$12,200
<b>\$0</b>	<b>\$12,200</b>

number of people traveling.

<i>Non-Federal Contribution</i>	<i>Federal Request</i>

Purpose Area #4

	\$0
\$0	\$0

plication. The Snapshot DNA  
 ensic art options. The cost for

<i>Non-Federal Contribution</i>	<i>Federal Request</i>
-------------------------------------	----------------------------

	\$0
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<b>\$0</b>	<b>\$0</b>
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Purpose Area #4

<i>Non-Federal Contribution</i>		<i>Federal Request</i>	
			\$0
\$0		\$0	



## Budget Detail - Year 2

Does this budget contain conference costs which is defined broadly to include meetings, retreats, seminars, symposia, and training activities? - Y/N  
[\(DOJ Financial Guide, Section 3.10\)](#)

### A. Personnel

Name <i>List each name, if known.</i>	Position <i>List each position, if known.</i>	Computation <i>Show annual salary rate &amp; amount of time devoted to the project for each name/position</i>				
		Salary	Rate	Time Worked <i>(# of hours, days, months, years)</i>	Percentage of Time	Total Cost
Various	Deputy II	\$55.00	hourly	908	100%	\$49,935
<b>Total(s)</b>						<b>\$49,935</b>

### Narrative

Deputy II's will be investigating the two cases assigned to this grant using overtime hours only. The cost is based on an overtime rate of \$55 per hour x 908 hours

Purpose Area #4

<b>B. Fringe Benefits</b>			
<b>Name</b> <i>List each grant-supported position receiving fringe benefits.</i>	<b>Computation</b> <i>Show the basis for computation.</i>		
	<b>Base</b>	<b>Rate</b>	<b>Total Cost</b>
Payroll Taxes	\$49,934.60	7.65%	\$3,820
<b>Total(s)</b>			<b>\$3,820</b>
<b>Narrative</b>			

Fringe benefits include payroll taxes for the overtime listed in Section A. Payroll taxes are calculated as follows: \$49,934.60 overtime x 7.65% = \$3,820.

Purpose Area #4

<b>C. Travel</b>								
<b>Purpose of Travel</b>	<b>Location</b>	<b>Type of Expense</b>	<b>Basis</b>	<b>Computation</b>				
<i>Indicate the purpose of each trip or type of trip (training, advisory group meeting)</i>	<i>Indicate the travel destination.</i>	<i>Lodging, Meals, Etc.</i>	<i>Per day, mile, trip, Etc.</i>	<i>Compute the cost of each type of expense X the number</i>				
				<b>Cost</b>	<b>Quantity</b>	<b># of Staff</b>	<b># of Trips</b>	<b>Total Cost</b>
			N/A					\$0
							<b>Total(s)</b>	<b>\$0</b>
<b>Narrative</b>								

Purpose Area #4

<b>D. Equipment</b>			
<b>Item</b>	<b>Computation</b>		
<i>List and describe each item of equipment that will be purchased</i>	<i>Compute the cost (e.g., the number of each item to be purchased X the cost per item)</i>		
	<b># of Items</b>	<b>Unit Cost</b>	<b>Total Cost</b>
			\$0
<b>Total(s)</b>			<b>\$0</b>
<b>Narrative</b>			

Purpose Area #4

<b>E. Supplies</b>			
<b>Supply Items</b>		<b>Computation</b>	
<i>Provide a list of the types of items to be purchased with grant funds.</i>		<i>Describe the item and the compute the costs. Computation: The number of each item to be purch</i>	
	<b># of Items</b>	<b>Unit Cost</b>	<b>Total Cost</b>
			\$0
<b>Total(s)</b>			<b>\$0</b>
<b>Narrative</b>			

Purpose Area #4

<b>F. Construction</b>				
<b>Purpose</b> <i>Provide the purpose of the construction</i>	<b>Description of Work</b> <i>Describe the construction project(s)</i>	<b>Computation</b> <i>Compute the costs (e.g., the number of each item to be purchased X the cost per item)</i>		
		<b># of Items</b>	<b>Cost</b>	<b>Total Cost</b>
				\$0
<b>Total(s)</b>				<b>\$0</b>
<b>Narrative</b>				

Purpose Area #4

<b>G. Subawards (Subgrants)</b>			
<b>Description</b> <i>Provide a description of the activities to be carried out by subrecipients.</i>	<b>Purpose</b> <i>Describe the purpose of the subaward (subgrant)</i>	<b>Consultant?</b> <i>Is the subaward for a consultant? If yes, use the section below to explain associated travel expenses included in the cost.</i>	
			<b>Total Cost</b>
The Tulare County District Attorney's Office will prosecute the cold cases indicated in the grant application.	The purpose of the subaward is to prosecute the cold cases indicated in the grant application.	No	\$90,712
			<b>Total(s)</b> <b>\$90,712</b>
<b>Consultant Travel (if necessary)</b>			
<b>Purpose of Travel</b> <i>Indicate the purpose of each trip or type of trip (training, advisory group meeting)</i>	<b>Location</b> <i>Indicate the travel destination.</i>	<b>Type of Expense</b> <i>Hotel, airfare, per diem</i>	<b>Computation</b> <i>Compute the cost of each type of expense X the</i>
			<b>Cost</b> <b>Duration or Distance</b> <b># of Staff</b> <b>Total Cost</b>
			\$0
			<b>Total</b> \$0
<b>Narrative</b>			

Purpose Area #4

The Tulare County District Attorney's Office will provide one Level 5 Senior Deputy District Attorney at .5 FTE to prosecute the cold cases indicated in the grant. The cost of a Level 5 Senior Deputy District Attorney at .5 FTE is calculated as follows: \$181,424 cost of 1 FTE \* .5 = \$90,712.

**H. Procurement Contracts**

<b>Description</b>  <i>Provide a description of the products or services to be procured by contract and an estimate of the costs. Applicants are encouraged to promote free and open competition in awarding contracts. A separate justification must be provided for sole source procurements in excess of the Simplified Acquisition Threshold (currently \$150,000).</i>	<b>Purpose</b>  <i>Describe the purpose of the contract</i>	<b>Consultant?</b>  <i>Is the subaward for a consultant? If yes, use the section below to explain associated travel expenses included in the cost.</i>	
			<b>Total Cost</b>
Parabon NanoLabs, Inc.	To provide DNA analysis services	No	\$12,200
<b>Total(s)</b>			<b>\$12,200</b>

**Consultant Travel (if necessary)**

<b>Purpose of Travel</b>  <i>Indicate the purpose of each trip or type of trip (training, advisory group meeting)</i>	<b>Location</b>  <i>Indicate the travel destination.</i>	<b>Type of Expense</b>  <i>Hotel, airfare, per diem</i>	<b>Computation</b>  <i>Compute the cost of each type of expense X the</i>			
			<b>Cost</b>	<b>Duration or Distance</b>	<b># of Staff</b>	<b>Total Cost</b>



Purpose Area #4

						\$0
<b>Total</b>						\$0

**Narrative**

Parabon NanoLabs, Inc. will provide Snapshot DNA analysis services to help with the investigation and prosecution of the cold cases described in the grant application. The services include analysis services lab work, genetic genealogy, phenotyping and kinship inference, phenotyping forensic art options and phenotyping facial reconstruction for cold cases. Snapshot DNA analysis is \$6,100 per case x 2 cases per grant year = \$12,200.

**I. Other Costs**

<b>Description</b> <i>List and describe items that will be paid with grants funds (e.g. rent, reproduction, telephone, janitorial, or security services, and investigative or confidential funds).</i>	<b>Computation</b> <i>Show the basis for computation</i>				
	<b>Quantity</b>	<b>Basis</b>	<b>Cost</b>	<b>Length of Time</b>	<b>Total Cost</b>
					\$0
<b>Total(s)</b>					<b>\$0</b>

**Narrative**



Purpose Area #4

<b>J. Indirect Costs</b>			
<b>Description</b> <i>Describe what the approved rate is and how it is applied.</i>	<b>Computation</b> <i>Compute the indirect costs for those portions of the program which allow such</i>		
	<b>Base</b>	<b>Indirect Cost Rate</b>	<b>Total Cost</b>
			\$0
<b>Total(s)</b>			<b>\$0</b>
<b>Narrative</b>			

Purpose Area #4

n.	
<i>Non-Federal Contribution</i>	<i>Federal Request</i>
\$0	\$49,935
<b>\$0</b>	<b>\$49,935</b>

urs for the grant year.

Purpose Area #4

<i>Non-Federal Contribution</i>	<i>Federal Request</i>
\$0	\$3,820
<b>\$0</b>	<b>\$3,820</b>

Purpose Area #4

<i>r of people traveling.</i>	
<b><i>Non-Federal Contribution</i></b>	<b><i>Federal Request</i></b>
	\$0
<b>\$0</b>	<b>\$0</b>

Purpose Area #4

<i>er item)</i>	
<b><i>Non-Federal Contribution</i></b>	<b><i>Federal Request</i></b>
	\$0
<b>\$0</b>	<b>\$0</b>

Purpose Area #4

<i>based X the cost per item.</i>	
<b>Non-Federal Contribution</b>	<b>Federal Request</b>
	\$0
<b>\$0</b>	<b>\$0</b>



Purpose Area #4

<i>er item)</i>	
<b><i>Non-Federal Contribution</i></b>	<b><i>Federal Request</i></b>
	\$0
<b>\$0</b>	<b>\$0</b>

Purpose Area #4

<b>Non-Federal Contribution</b>	<b>Federal Request</b>
\$0	\$90,712
<b>\$0</b>	<b>\$90,712</b>
<i>number of people traveling.</i>	
<b>Non-Federal Contribution</b>	<b>Federal Request</b>
	\$0
\$0	\$0

it application. The estimated

<i>Non-Federal Contribution</i>	<i>Federal Request</i>
\$0	\$12,200
<b>\$0</b>	<b>\$12,200</b>

number of people traveling.

<i>Non-Federal Contribution</i>	<i>Federal Request</i>

Purpose Area #4

	\$0
\$0	\$0

plication. The Snapshot DNA  
 ensic art options. The cost for

<i>Non-Federal Contribution</i>	<i>Federal Request</i>
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	\$0
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<b>\$0</b>	<b>\$0</b>
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Purpose Area #4

<i>Non-Federal Contribution</i>		<i>Federal Request</i>	
			\$0
\$0		\$0	

## Budget Detail - Year 3

Does this budget contain conference costs which is defined broadly to include meetings, retreats, seminars, symposia, and training activities? - Y/N  
[\(DOJ Financial Guide, Section 3.10\)](#)

### A. Personnel

Name <i>List each name, if known.</i>	Position <i>List each position, if known.</i>	Computation <i>Show annual salary rate &amp; amount of time devoted to the project for each name/positio</i>				
		Salary	Rate	Time Worked <i>(# of hours, days, months, years)</i>	Percentage of Time	Total Cost
Various	Deputy II	\$56.00	hourly	865	100%	\$48,431
<b>Total(s)</b>						<b>\$48,431</b>
<b>Narrative</b>						

Deputy II's will be investigating the two cases assigned to this grant using overtime hours only. The cost is based on an overtime rate of \$56 per hour x 865 ho

Purpose Area #4

<b>B. Fringe Benefits</b>			
<b>Name</b> <i>List each grant-supported position receiving fringe benefits.</i>	<b>Computation</b> <i>Show the basis for computation.</i>		
	<b>Base</b>	<b>Rate</b>	<b>Total Cost</b>
Payroll Taxes	\$48,431.00	7.65%	\$3,705
<b>Total(s)</b>			<b>\$3,705</b>
<b>Narrative</b>			

Fringe benefits include payroll taxes for the overtime listed in Section A. Payroll taxes are calculated as follows: \$48,431 overtime x 7.65% = \$3,705.



Purpose Area #4

<b>C. Travel</b>								
<b>Purpose of Travel</b>	<b>Location</b>	<b>Type of Expense</b>	<b>Basis</b>	<b>Computation</b>				
<i>Indicate the purpose of each trip or type of trip (training, advisory group meeting)</i>	<i>Indicate the travel destination.</i>	<i>Lodging, Meals, Etc.</i>	<i>Per day, mile, trip, Etc.</i>	<i>Compute the cost of each type of expense X the number</i>				
				<b>Cost</b>	<b>Quantity</b>	<b># of Staff</b>	<b># of Trips</b>	<b>Total Cost</b>
			N/A					\$0
							<b>Total(s)</b>	<b>\$0</b>
<b>Narrative</b>								

Purpose Area #4

<b>D. Equipment</b>			
<b>Item</b>	<b>Computation</b>		
<i>List and describe each item of equipment that will be purchased</i>	<i>Compute the cost (e.g., the number of each item to be purchased X the cost per item)</i>		
	<b># of Items</b>	<b>Unit Cost</b>	<b>Total Cost</b>
			\$0
<b>Total(s)</b>			<b>\$0</b>
<b>Narrative</b>			

Purpose Area #4

<b>E. Supplies</b>			
<b>Supply Items</b>		<b>Computation</b>	
<i>Provide a list of the types of items to be purchased with grant funds.</i>		<i>Describe the item and the compute the costs. Computation: The number of each item to be purch</i>	
	<b># of Items</b>	<b>Unit Cost</b>	<b>Total Cost</b>
			\$0
<b>Total(s)</b>			<b>\$0</b>
<b>Narrative</b>			

Purpose Area #4

<b>F. Construction</b>				
<b>Purpose</b> <i>Provide the purpose of the construction</i>	<b>Description of Work</b> <i>Describe the construction project(s)</i>	<b>Computation</b> <i>Compute the costs (e.g., the number of each item to be purchased X the cost per item)</i>		
		<b># of Items</b>	<b>Cost</b>	<b>Total Cost</b>
				\$0
<b>Total(s)</b>				<b>\$0</b>
<b>Narrative</b>				



Purpose Area #4

The Tulare County District Attorney's Office will provide one Level 5 Senior Deputy District Attorney at .5 FTE to prosecute the cold cases indicated in the grant. The cost of a Level 5 Senior Deputy District Attorney at .5 FTE is calculated as follows: \$184,660 cost of 1 FTE \* .5 = \$92,330.

**H. Procurement Contracts**

<b>Description</b>  <i>Provide a description of the products or services to be procured by contract and an estimate of the costs. Applicants are encouraged to promote free and open competition in awarding contracts. A separate justification must be provided for sole source procurements in excess of the Simplified Acquisition Threshold (currently \$150,000).</i>	<b>Purpose</b>  <i>Describe the purpose of the contract</i>	<b>Consultant?</b>  <i>Is the subaward for a consultant? If yes, use the section below to explain associated travel expenses included in the cost.</i>	
			<b>Total Cost</b>
Parabon NanoLabs, Inc.	To provide DNA analysis services	No	\$12,200
<b>Total(s)</b>			<b>\$12,200</b>

**Consultant Travel (if necessary)**

<b>Purpose of Travel</b>  <i>Indicate the purpose of each trip or type of trip (training, advisory group meeting)</i>	<b>Location</b>  <i>Indicate the travel destination.</i>	<b>Type of Expense</b>  <i>Hotel, airfare, per diem</i>	<b>Computation</b>  <i>Compute the cost of each type of expense X the</i>			
			<b>Cost</b>	<b>Duration or Distance</b>	<b># of Staff</b>	<b>Total Cost</b>

Purpose Area #4

						\$0
<b>Total</b>						\$0

**Narrative**

Parabon NanoLabs, Inc. will provide Snapshot DNA analysis services to help with the investigation and prosecution of the cold cases described in the grant application. The services include analysis services lab work, genetic genealogy, phenotyping and kinship inference, phenotyping forensic art options and phenotyping facial reconstruction for cold cases. Snapshot DNA analysis is \$6,100 per case x 2 cases per grant year = \$12,200.

**I. Other Costs**

<b>Description</b> <i>List and describe items that will be paid with grants funds (e.g. rent, reproduction, telephone, janitorial, or security services, and investigative or confidential funds).</i>	<b>Computation</b> <i>Show the basis for computation</i>				
	<b>Quantity</b>	<b>Basis</b>	<b>Cost</b>	<b>Length of Time</b>	<b>Total Cost</b>
					\$0
<b>Total(s)</b>					<b>\$0</b>

**Narrative**





Purpose Area #4

<b>J. Indirect Costs</b>			
<b>Description</b> <i>Describe what the approved rate is and how it is applied.</i>	<b>Computation</b> <i>Compute the indirect costs for those portions of the program which allow such</i>		
	<b>Base</b>	<b>Indirect Cost Rate</b>	<b>Total Cost</b>
			\$0
<b>Total(s)</b>			<b>\$0</b>
<b>Narrative</b>			

Purpose Area #4

n.	
<i>Non-Federal Contribution</i>	<i>Federal Request</i>
	\$48,431
<b>\$0</b>	<b>\$48,431</b>

urs for the grant year.

Purpose Area #4

<i>Non-Federal Contribution</i>	<i>Federal Request</i>
\$0	\$3,705
<b>\$0</b>	<b>\$3,705</b>

Purpose Area #4

<i>r of people traveling.</i>	
<b><i>Non-Federal Contribution</i></b>	<b><i>Federal Request</i></b>
	\$0
<b>\$0</b>	<b>\$0</b>

Purpose Area #4

<i>Non-Federal Contribution</i>		<i>Federal Request</i>	
			\$0
\$0			\$0

Purpose Area #4

<i>based X the cost per item.</i>	
<b>Non-Federal Contribution</b>	<b>Federal Request</b>
	\$0
<b>\$0</b>	<b>\$0</b>

Purpose Area #4

<i>er item)</i>	
<b><i>Non-Federal Contribution</i></b>	<b><i>Federal Request</i></b>
	\$0
<b>\$0</b>	<b>\$0</b>

Purpose Area #4

<i>Non-Federal Contribution</i>	<i>Federal Request</i>
\$0	\$92,330
<b>\$0</b>	<b>\$92,330</b>
<i>number of people traveling.</i>	
<i>Non-Federal Contribution</i>	<i>Federal Request</i>
	\$0
\$0	\$0



it application. The estimated

<i>Non-Federal Contribution</i>	<i>Federal Request</i>
\$0	\$12,200
<b>\$0</b>	<b>\$12,200</b>

number of people traveling.

<i>Non-Federal Contribution</i>	<i>Federal Request</i>
---------------------------------	------------------------

Purpose Area #4

	\$0
\$0	\$0

plication. The Snapshot DNA  
 ensic art options. The cost for

<i>Non-Federal Contribution</i>	<i>Federal Request</i>
	\$0
<b>\$0</b>	<b>\$0</b>



Purpose Area #4

<i>Non-Federal Contribution</i>		<i>Federal Request</i>	
			\$0
\$0		\$0	

## Budget Detail - Year 4

Does this budget contain conference costs which is defined broadly to include meetings, retreats, seminars, symposia, and training activities? - Y/N  
[\(DOJ Financial Guide, Section 3.10\)](#)

### A. Personnel

Name <i>List each name, if known.</i>	Position <i>List each position, if known.</i>	Computation <i>Show annual salary rate &amp; amount of time devoted to the project for each name/positio</i>				
		Salary	Rate	Time Worked <i>(# of hours, days, months, years)</i>	Percentage of Time	Total Cost
						\$0
<b>Total(s)</b>						<b>\$0</b>
<b>Narrative</b>						

Purpose Area #4

<b>B. Fringe Benefits</b>			
<b>Name</b> <i>List each grant-supported position receiving fringe benefits.</i>		<b>Computation</b> <i>Show the basis for computation.</i>	
		<b>Base</b>	<b>Rate</b>
			\$0
<b>Total(s)</b>			<b>\$0</b>
<b>Narrative</b>			

Purpose Area #4

<b>C. Travel</b>								
<b>Purpose of Travel</b>	<b>Location</b>	<b>Type of Expense</b>	<b>Basis</b>	<b>Computation</b>				
<i>Indicate the purpose of each trip or type of trip (training, advisory group meeting)</i>	<i>Indicate the travel destination.</i>	<i>Lodging, Meals, Etc.</i>	<i>Per day, mile, trip, Etc.</i>	<i>Compute the cost of each type of expense X the number</i>				
				<b>Cost</b>	<b>Quantity</b>	<b># of Staff</b>	<b># of Trips</b>	<b>Total Cost</b>
			N/A					\$0
							<b>Total(s)</b>	<b>\$0</b>
<b>Narrative</b>								

Purpose Area #4

<b>D. Equipment</b>			
<b>Item</b>	<b>Computation</b>		
<i>List and describe each item of equipment that will be purchased</i>	<i>Compute the cost (e.g., the number of each item to be purchased X the cost per item)</i>		
	<b># of Items</b>	<b>Unit Cost</b>	<b>Total Cost</b>
			\$0
<b>Total(s)</b>			<b>\$0</b>
<b>Narrative</b>			



Purpose Area #4

<b>E. Supplies</b>			
<b>Supply Items</b>		<b>Computation</b>	
<i>Provide a list of the types of items to be purchased with grant funds.</i>		<i>Describe the item and the compute the costs. Computation: The number of each item to be purch</i>	
	<b># of Items</b>	<b>Unit Cost</b>	<b>Total Cost</b>
			\$0
<b>Total(s)</b>			<b>\$0</b>
<b>Narrative</b>			

Purpose Area #4

<b>F. Construction</b>				
<b>Purpose</b> <i>Provide the purpose of the construction</i>	<b>Description of Work</b> <i>Describe the construction project(s)</i>	<b>Computation</b> <i>Compute the costs (e.g., the number of each item to be purchased X the cost per item)</i>		
		<b># of Items</b>	<b>Cost</b>	<b>Total Cost</b>
				\$0
<b>Total(s)</b>				<b>\$0</b>
<b>Narrative</b>				

Purpose Area #4

<b>G. Subawards (Subgrants)</b>								
<b>Description</b> <i>Provide a description of the activities to be carried out by subrecipients.</i>		<b>Purpose</b> <i>Describe the purpose of the subaward (subgrant)</i>			<b>Consultant?</b> <i>Is the subaward for a consultant? If yes, use the section below to explain associated travel expenses included in the cost.</i>			
					<b>Total Cost</b>			
					<b>Total(s)</b>			
					<b>\$0</b>			
<b>Consultant Travel (if necessary)</b>								
<b>Purpose of Travel</b> <i>Indicate the purpose of each trip or type of trip (training, advisory group meeting)</i>		<b>Location</b> <i>Indicate the travel destination.</i>	<b>Type of Expense</b> <i>Hotel, airfare, per diem</i>		<b>Computation</b> <i>Compute the cost of each type of expense X the</i>			
					<b>Cost</b>	<b>Duration or Distance</b>	<b># of Staff</b>	<b>Total Cost</b>
								\$0
					<b>Total</b>		<b>\$0</b>	
<b>Narrative</b>								

Purpose Area #4

**H. Procurement Contracts**

Description	Purpose	Consultant?	
<p><i>Provide a description of the products or services to be procured by contract and an estimate of the costs. Applicants are encouraged to promote free and open competition in awarding contracts. A separate justification must be provided for sole source procurements in excess of the Simplified Acquisition Threshold (currently \$150,000).</i></p>	<p><i>Describe the purpose of the contract</i></p>	<p><i>Is the subaward for a consultant? If yes, use the section below to explain associated travel expenses included in the cost.</i></p>	
			<b>Total Cost</b>
<b>Total(s)</b>			<b>\$0</b>

**Consultant Travel (if necessary)**

Purpose of Travel	Location	Type of Expense	Computation			
<p><i>Indicate the purpose of each trip or type of trip (training, advisory group meeting)</i></p>	<p><i>Indicate the travel destination.</i></p>	<p><i>Hotel, airfare, per diem</i></p>	<p><i>Compute the cost of each type of expense X the</i></p>			
			<b>Cost</b>	<b>Duration or Distance</b>	<b># of Staff</b>	<b>Total Cost</b>

Purpose Area #4

						\$0
<b>Total</b>						\$0

**Narrative**

**I. Other Costs**

<b>Description</b> <i>List and describe items that will be paid with grants funds (e.g. rent, reproduction, telephone, janitorial, or security services, and investigative or confidential funds).</i>	<b>Computation</b> <i>Show the basis for computation</i>				
	<b>Quantity</b>	<b>Basis</b>	<b>Cost</b>	<b>Length of Time</b>	<b>Total Cost</b>
					\$0
<b>Total(s)</b>					<b>\$0</b>

**Narrative**



Purpose Area #4

<b>J. Indirect Costs</b>			
<b>Description</b> <i>Describe what the approved rate is and how it is applied.</i>	<b>Computation</b> <i>Compute the indirect costs for those portions of the program which allow such</i>		
	<b>Base</b>	<b>Indirect Cost Rate</b>	<b>Total Cost</b>
			\$0
<b>Total(s)</b>			<b>\$0</b>
<b>Narrative</b>			

Purpose Area #4

n.	
<b><i>Non-Federal Contribution</i></b>	<b><i>Federal Request</i></b>
	\$0
\$0	\$0



Purpose Area #4

<i>Non-Federal Contribution</i>	<i>Federal Request</i>
	\$0
<b>\$0</b>	<b>\$0</b>

Purpose Area #4

<i>r of people traveling.</i>	
<b><i>Non-Federal Contribution</i></b>	<b><i>Federal Request</i></b>
	\$0
<b>\$0</b>	<b>\$0</b>

Purpose Area #4

<i>Non-Federal Contribution</i>		<i>Federal Request</i>	
			\$0
\$0			\$0

Purpose Area #4

<i>based X the cost per item.</i>	
<b>Non-Federal Contribution</b>	<b>Federal Request</b>
	\$0
<b>\$0</b>	<b>\$0</b>

Purpose Area #4

<i>er item)</i>	
<b><i>Non-Federal Contribution</i></b>	<b><i>Federal Request</i></b>
	\$0
<b>\$0</b>	<b>\$0</b>

Purpose Area #4

<b>Non-Federal Contribution</b>	<b>Federal Request</b>
	\$0
<b>\$0</b>	<b>\$0</b>
<i>number of people traveling.</i>	
<b>Non-Federal Contribution</b>	<b>Federal Request</b>
	\$0
\$0	\$0

Purpose Area #4

<b><i>Non-Federal Contribution</i></b>	<b><i>Federal Request</i></b>
	\$0
\$0	\$0
<i>number of people traveling.</i>	
<b><i>Non-Federal Contribution</i></b>	<b><i>Federal Request</i></b>

Purpose Area #4

	\$0
\$0	\$0
<b><i>Non-Federal Contribution</i></b>	<b><i>Federal Request</i></b>
	\$0
<b>\$0</b>	<b>\$0</b>





Purpose Area #4

<i>Non-Federal Contribution</i>		<i>Federal Request</i>	
			\$0
\$0		\$0	

## Budget Detail - Year 5

Does this budget contain conference costs which is defined broadly to include meetings, retreats, seminars, symposia, and training activities? - Y/N  
[\(DOJ Financial Guide, Section 3.10\)](#)

### A. Personnel

Name <i>List each name, if known.</i>	Position <i>List each position, if known.</i>	Computation <i>Show annual salary rate &amp; amount of time devoted to the project for each name/positio</i>				
		Salary	Rate	Time Worked <i>(# of hours, days, months, years)</i>	Percentage of Time	Total Cost
						\$0
<b>Total(s)</b>						<b>\$0</b>
<b>Narrative</b>						

Purpose Area #4

<b>B. Fringe Benefits</b>			
<b>Name</b> <i>List each grant-supported position receiving fringe benefits.</i>		<b>Computation</b> <i>Show the basis for computation.</i>	
		<b>Base</b>	<b>Rate</b>
			\$0
			<b>Total(s)</b>
			\$0
<b>Narrative</b>			

Purpose Area #4

<b>C. Travel</b>								
<b>Purpose of Travel</b>	<b>Location</b>	<b>Type of Expense</b>	<b>Basis</b>	<b>Computation</b>				
<i>Indicate the purpose of each trip or type of trip (training, advisory group meeting)</i>	<i>Indicate the travel destination.</i>	<i>Lodging, Meals, Etc.</i>	<i>Per day, mile, trip, Etc.</i>	<i>Compute the cost of each type of expense X the number</i>				
				<b>Cost</b>	<b>Quantity</b>	<b># of Staff</b>	<b># of Trips</b>	<b>Total Cost</b>
			N/A					\$0
							<b>Total(s)</b>	<b>\$0</b>
<b>Narrative</b>								

Purpose Area #4

<b>D. Equipment</b>			
<b>Item</b>	<b>Computation</b>		
<i>List and describe each item of equipment that will be purchased</i>	<i>Compute the cost (e.g., the number of each item to be purchased X the cost per item)</i>		
	<b># of Items</b>	<b>Unit Cost</b>	<b>Total Cost</b>
			\$0
<b>Total(s)</b>			<b>\$0</b>
<b>Narrative</b>			

Purpose Area #4

<b>E. Supplies</b>			
<b>Supply Items</b>		<b>Computation</b>	
<i>Provide a list of the types of items to be purchased with grant funds.</i>		<i>Describe the item and the compute the costs. Computation: The number of each item to be purch</i>	
	<b># of Items</b>	<b>Unit Cost</b>	<b>Total Cost</b>
			\$0
<b>Total(s)</b>			<b>\$0</b>
<b>Narrative</b>			

Purpose Area #4

<b>F. Construction</b>				
<b>Purpose</b> <i>Provide the purpose of the construction</i>	<b>Description of Work</b> <i>Describe the construction project(s)</i>	<b>Computation</b> <i>Compute the costs (e.g., the number of each item to be purchased X the cost per item)</i>		
		<b># of Items</b>	<b>Cost</b>	<b>Total Cost</b>
				\$0
<b>Total(s)</b>				<b>\$0</b>
<b>Narrative</b>				



Purpose Area #4

<b>G. Subawards (Subgrants)</b>						
<b>Description</b> <i>Provide a description of the activities to be carried out by subrecipients.</i>		<b>Purpose</b> <i>Describe the purpose of the subaward (subgrant)</i>			<b>Consultant?</b> <i>Is the subaward for a consultant? If yes, use the section below to explain associated travel expenses included in the cost.</i>	
					<b>Total Cost</b>	
					<b>Total(s)</b>	
					<b>\$0</b>	
<b>Consultant Travel (if necessary)</b>						
<b>Purpose of Travel</b> <i>Indicate the purpose of each trip or type of trip (training, advisory group meeting)</i>		<b>Location</b> <i>Indicate the travel destination.</i>	<b>Type of Expense</b> <i>Hotel, airfare, per diem</i>		<b>Computation</b> <i>Compute the cost of each type of expense X the</i>	
					<b>Cost</b>	<b>Duration or Distance</b>
					<b># of Staff</b>	<b>Total Cost</b>
						\$0
					<b>Total</b>	\$0
<b>Narrative</b>						

Purpose Area #4

**H. Procurement Contracts**

Description	Purpose	Consultant?	
<p><i>Provide a description of the products or services to be procured by contract and an estimate of the costs. Applicants are encouraged to promote free and open competition in awarding contracts. A separate justification must be provided for sole source procurements in excess of the Simplified Acquisition Threshold (currently \$150,000).</i></p>	<p><i>Describe the purpose of the contract</i></p>	<p><i>Is the subaward for a consultant? If yes, use the section below to explain associated travel expenses included in the cost.</i></p>	
			<b>Total Cost</b>
<b>Total(s)</b>			<b>\$0</b>

**Consultant Travel (if necessary)**

Purpose of Travel	Location	Type of Expense	Computation			
<p><i>Indicate the purpose of each trip or type of trip (training, advisory group meeting)</i></p>	<p><i>Indicate the travel destination.</i></p>	<p><i>Hotel, airfare, per diem</i></p>	<p><i>Compute the cost of each type of expense X the</i></p>			
			<b>Cost</b>	<b>Duration or Distance</b>	<b># of Staff</b>	<b>Total Cost</b>

Purpose Area #4

						\$0
<b>Total</b>						\$0

**Narrative**

**I. Other Costs**

<b>Description</b> <i>List and describe items that will be paid with grants funds (e.g. rent, reproduction, telephone, janitorial, or security services, and investigative or confidential funds).</i>	<b>Computation</b> <i>Show the basis for computation</i>				
	<b>Quantity</b>	<b>Basis</b>	<b>Cost</b>	<b>Length of Time</b>	<b>Total Cost</b>
					\$0
<b>Total(s)</b>					<b>\$0</b>

**Narrative**



Purpose Area #4

<b>J. Indirect Costs</b>			
<b>Description</b> <i>Describe what the approved rate is and how it is applied.</i>	<b>Computation</b> <i>Compute the indirect costs for those portions of the program which allow such</i>		
	<b>Base</b>	<b>Indirect Cost Rate</b>	<b>Total Cost</b>
			\$0
<b>Total(s)</b>			<b>\$0</b>
<b>Narrative</b>			

Purpose Area #4

n.	
<i>Non-Federal Contribution</i>	<i>Federal Request</i>
	\$0
<b>\$0</b>	<b>\$0</b>

Purpose Area #4

<i>Non-Federal Contribution</i>	<i>Federal Request</i>
	\$0
<b>\$0</b>	<b>\$0</b>

Purpose Area #4

<i>r of people traveling.</i>	
<b><i>Non-Federal Contribution</i></b>	<b><i>Federal Request</i></b>
	\$0
<b>\$0</b>	<b>\$0</b>



Purpose Area #4

<i>Non-Federal Contribution</i>		<i>Federal Request</i>	
			\$0
\$0		\$0	

Purpose Area #4

<i>based X the cost per item.</i>	
<b>Non-Federal Contribution</b>	<b>Federal Request</b>
	\$0
<b>\$0</b>	<b>\$0</b>

Purpose Area #4

<i>er item)</i>	
<b><i>Non-Federal Contribution</i></b>	<b><i>Federal Request</i></b>
	\$0
<b>\$0</b>	<b>\$0</b>

Purpose Area #4

<b>Non-Federal Contribution</b>	<b>Federal Request</b>
	\$0
<b>\$0</b>	<b>\$0</b>
<i>number of people traveling.</i>	
<b>Non-Federal Contribution</b>	<b>Federal Request</b>
	\$0
\$0	\$0

Purpose Area #4

<b><i>Non-Federal Contribution</i></b>	<b><i>Federal Request</i></b>
	\$0
\$0	\$0
<i>number of people traveling.</i>	
<b><i>Non-Federal Contribution</i></b>	<b><i>Federal Request</i></b>

Purpose Area #4

	\$0
\$0	\$0
<b><i>Non-Federal Contribution</i></b>	<b><i>Federal Request</i></b>
	\$0
<b>\$0</b>	<b>\$0</b>



Purpose Area #4

<i>Non-Federal Contribution</i>		<i>Federal Request</i>	
			\$0
\$0		\$0	



Budget Summary

<b>Budget Summary</b>											
<i>Note: Any errors detected on this page should be fixed on the corresponding Budget Detail tab.</i>											
Budget Category	Year 1		Year 2 (if needed)		Year 3 (if needed)		Year 4 (if needed)		Year 5 (if needed)		Total(s)
	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	
A. Personnel	\$49,180	\$0	\$49,935	\$0	\$48,431	\$0	\$0	\$0	\$0	\$0	\$147,546
B. Fringe Benefits	\$3,763	\$0	\$3,820	\$0	\$3,705	\$0	\$0	\$0	\$0	\$0	\$11,288
C. Travel	\$2,400	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,400
D. Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
E. Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
F. Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
G. Subawards (Subgrants)	\$89,124	\$0	\$90,712	\$0	\$92,330	\$0	\$0	\$0	\$0	\$0	\$272,166
H. Procurement Contracts	\$12,200	\$0	\$12,200	\$0	\$12,200	\$0	\$0	\$0	\$0	\$0	\$36,600
I. Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Direct Costs</b>	<b>\$156,667</b>	<b>\$0</b>	<b>\$156,667</b>	<b>\$0</b>	<b>\$156,666</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$470,000</b>
J. Indirect Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Project Costs</b>	<b>\$156,667</b>	<b>\$0</b>	<b>\$156,667</b>	<b>\$0</b>	<b>\$156,666</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$470,000</b>
Does this budget contain conference costs which is defined broadly to include meetings, retreats, seminars, symposia, and training activities? - Y/N										No	

# Budget Detail

## EXAMPLE

Does this budget contain conference costs which is defined broadly to include meetings, retreats, seminars, symposia, and training activities? - Y/N  
[\(DOJ Financial Guide, Section 3.10\)](#)

### A. Personnel

Name <i>List each name, if known.</i>	Position <i>List each position, if known.</i>	Computation <i>Show annual salary rate &amp; amount of time devoted to the project for each name/position.</i>				
		Salary	Rate	Time Worked <i>(# of hours, days, months, years)</i>	Percentage of Time	Total Cost
John Smith	Executive Director	\$140,000	yearly	1	5%	\$7,000
Jane Doe	Project Manager	\$90,000	yearly	1	75%	\$67,500
Alex Jones	Program Assistant	\$22	hourly	1,040	100%	\$22,880
<b>Total(s)</b>						\$97,380

### Narrative

John Smith, Executive Director, will provide oversight on the entire award providing 5% of this time to the project.  
 Jane Doe, Project Manager, will manage the project, complete reports, and submit deliverables spending 75% of her time on the project.  
 Alex Jones, Program Assistant, will provide the project manager assistance where needed spending 1,040 hours on the project.

Purpose Area #4

<b>B. Fringe Benefits</b>			
<b>Name</b> <i>List each grant-supported position receiving fringe benefits.</i>	<b>Computation</b> <i>Show the basis for computation.</i>		
	<b>Base</b>	<b>Rate</b>	<b>Total Cost</b>
John Smith	\$7,000	25.00%	\$1,750
Jane Doe	\$67,500	25.00%	\$16,875
Alex Jones	\$22,880	25.00%	\$5,720
<b>Total(s)</b>			\$24,345
<b>Narrative</b>			
Our fringe benefits rate is 25% and covers the following items: FICA (7.65%), Worker's comp (1.35%), Health Insurance (11%), Retirement (5%)			

Purpose Area #4

<b>C. Travel</b>								
<b>Purpose of Travel</b>	<b>Location</b>	<b>Type of Expense</b>	<b>Basis</b>	<b>Computation</b>				
<i>Indicate the purpose of each trip or type of trip (training, advisory group meeting)</i>	<i>Indicate the travel destination.</i>	<i>Lodging, Meals, Etc.</i>	<i>Per day, mile, trip, Etc.</i>	<i>Compute the cost of each type of expense X the number</i>				
				<b>Cost</b>	<b>Quantity</b>	<b># of Staff</b>	<b># of Trips</b>	<b>Total Cost</b>
Project Manager Training	Reno, NV	Other	N/A	\$50.00	1	1	1	\$50
Project Manager Training	Reno, NV	Local Travel	N/A	\$50.00	1	1	1	\$50
Project Manager Training	Reno, NV	Transportation	Round-trip	\$600.00	1	1	1	\$600
Project Manager Training	Reno, NV	Mileage	Mile	\$0.51	100	1	1	\$51
Project Manager Training	Reno, NV	Meals	Day	\$51.00	5.5	1	1	\$281
Project Manager Training	Reno, NV	Lodging	Night	\$94.00	5	1	1	\$470
Project Manager Field Travel	Various	Mileage	Mile	\$0.51	250	1	20	\$2,550
Mandatory Orientation Training	Washington, DC	Local Travel	N/A	\$25.00	1	3	1	\$75
Mandatory Orientation Training	Washington, DC	Other	N/A	\$50.00	1	3	1	\$150

Purpose Area #4

Mandatory Orientation Training	Washington, DC	Transportation	Round-trip	\$500.00	1	3	1	\$1,500
Mandatory Orientation Training	Washington, DC	Mileage	Mile	\$0.51	100	1	1	\$51
Mandatory Orientation Training	Washington, DC	Meals	Day	\$71.00	3.5	3	1	\$746
Mandatory Orientation Training	Washington, DC	Lodging	Night	\$224.00	3	3	1	\$2,016
<b>Total(s)</b>								\$8,590

**Narrative**

Per award guidelines, key members must attend orientation training in Washington, DC. WE are following our own written travel policy. Lodging is for 3 nights and days as the two travel days are computed at .75 days. Mileage to get to the airport and local travel is for taxi to and from the airport. Also baggage fees of \$50 is \$2

The project manager will attend training in Reno, NV. We are following our own written travel policy. Lodging is for 5 nights and meals are budgeted at 5.5 days as computed at .75 days. Mileage to get to the airport and local travel is for taxi to and from the airport. Also, baggage fees of \$50 is for \$25 each way.

The project manager will use her own vehicle to travel to complete field work with the average trip around 250 miles and an anticipated 20 trips.

Purpose Area #4

<b>D. Equipment</b>			
<b>Item</b>	<b>Computation</b>		
<i>List and describe each item of equipment that will be purchased</i>	<i>Compute the cost (e.g., the number of each item to be purchased X the cost per item)</i>		
	<b># of Items</b>	<b>Cost</b>	<b>Total Cost</b>
Dell Laptop Computer	1	\$2,547	\$2,547
<b>Total(s)</b>			\$2,547
<b>Narrative</b>			

The project manager will need a laptop computer while out in the field and while away at training. We are following our agency's capitalization policy.

Purpose Area #4

<b>E. Supplies</b>			
<b>Supply Items</b>	<b>Computation</b>		
<i>Provide a list of the types of items to be purchased with grant funds.</i>	<i>Describe the item and the compute the costs. Computation: The number of each item to be purchase</i>		
	<b># of Items</b>	<b>Cost</b>	<b>Total Cost</b>
Printer	1	\$500.00	\$500
Locking file cabinet	2	\$1,000.00	\$2,000
Flatbed scanner	1	\$400.00	\$400
General office supplies	12	\$150.00	\$1,800
<b>Total(s)</b>			\$4,700

**Narrative**

The project manager will need a printer to print reports. A locking file cabinet is needed to keep client information secure. A flatbed scanner is needed to scan various documents in the field. General office supplies will be used by all personnel on this project and include: pens, pencils, paper, binder clips, and other basic supplies. The office supplies cost \$150 per month. This amount was determined based upon other projects of this size that we have completed in the past.

Purpose Area #4

<b>F. Construction</b>				
<i>As a rule, construction costs are not allowable. Consult with the program office before budgeting funds in this c</i>				
<b>Purpose</b> <i>Provide the purpose of the construction</i>	<b>Description of Work</b> <i>Describe the construction project(s)</i>	<b>Computation</b> <i>Compute the costs (e.g., the number of each item to be purchased X the cost per it</i>		
		<b># of Items</b>	<b>Cost</b>	<b>Total Cost</b>
				\$0
<b>Total(s)</b>				\$0
<b>Narrative</b>				



Purpose Area #4

<b>G. Subawards (Subgrants)</b>			
<b>Description</b> <i>Provide a description of the activities to be carried out by subrecipients.</i>	<b>Purpose</b> <i>Describe the purpose of the subaward (subgrant)</i>	<b>Consultant</b> <i>Is the subaward for a consultant?</i>	
			<b>Total Cost</b>
Conduct field activities in a remote area	Provide services and conduct field work in a remote area included in the project	No	\$25,000
			<b>Total(s)</b> \$25,000

<b>Consultant Travel (if necessary)</b>						
<b>Purpose of Travel</b> <i>Indicate the purpose of each trip or type of trip (training, advisory group meeting)</i>	<b>Location</b> <i>Indicate the travel destination.</i>	<b>Type of Expense</b> <i>Hotel, airfare, per diem</i>	<b>Computation</b> <i>Compute the cost of each type of expense X the</i>			
			<b>Cost</b>	<b>Duration or Distance</b>	<b># of Staff</b>	<b>Total Cost</b>
						\$0
						<b>Total</b> \$0

**Narrative**

The agency will make a subaward to provide services and conduct field work in a remote area. The \$25,000 was calculated based upon a similar size project complete

Purpose Area #4

<b>H. Procurement Contracts</b>			
<b>Description</b> <i>Provide a description of the products or services to be procured by contract and an estimate of the costs. Applicants are encouraged to promote free and open competition in awarding contracts. A separate justification must be provided for sole source procurements in excess of the Simplified Acquisition Threshold (currently \$150,000).</i>	<b>Purpose</b> <i>Describe the purpose of the contract</i>	<b>Consultant</b> <i>Is the contract for a consultant?</i>	
			<b>Total Cost</b>
William Penn, CPA	Accounting Assistance	Yes	\$9,400
ABC Company	Survey creation and data entry services from submitted surveys.	No	\$40,000
			<b>Total(s)</b> \$49,400
<b>Consultant Travel (if necessary)</b>			
<b>Purpose of Travel</b> <i>Indicate the purpose of each trip or type of trip (training, advisory group meeting)</i>	<b>Location</b> <i>Indicate the travel destination.</i>	<b>Type of Expense</b> <i>Hotel, airfare, per diem</i>	<b>Computation</b> <i>Compute the cost of each type of expense X the</i>
			<b>Cost</b> <b>Duration or Distance</b> <b># of Staff</b> <b>Total Cost</b>
			\$0
			<b>Total</b> \$0
<b>Narrative</b>			

#### Purpose Area #4

ABC Company will put together online an online survey at the direction of the project manager to reach out to the various sites to determine the needs. In addition be available for thos unable to use the online survey. ABC Company will key in the hard copy surveys. Once the surveys are completed, ABC Company will compile manager.

William Penn will assist in completing financial reports as well as tracking award expenditures. Mr. Penn's rate is \$47 per hour, and we estimate that Mr. Penn will services.

Purpose Area #4

<b>I. Other Costs</b>					
<b>Description</b>	<b>Computation</b>				
<i>List and describe items that will be paid with grants funds (e.g. rent, reproduction, telephone, janitorial, or security services, and investigative or confidential funds).</i>	<i>Show the basis for computation</i>				
	<b>Quantity</b>	<b>Basis</b>	<b>Cost</b>	<b>Length of Time</b>	<b>Total Cost</b>
Rent	500	sq feet	2.51	12	\$15,060
Telephone	1	monthly rate	50	12	\$600
Reproduction	500	per copy	0.05	12	\$300
Postage	1000	quarterly newsletter	0.5	4	\$2,000
<b>Total(s)</b>					<b>\$17,960</b>
<b>Narrative</b>					

Rent is charged at \$2.51 per square foot per month.  
 Telephone is based upon \$50 per month for 12 months.  
 Reproduction is based on 500 copies per month for 12 months.  
 Postage for mailing a quarterly newsletter for 1,000 recipients.

Purpose Area #4

<b>J. Indirect Costs</b>			
<b>Description</b> <i>Describe what the approved rate is and how it is applied.</i>		<b>Computation</b> <i>Compute the indirect costs for those portions of the program which allow such co</i>	
	<b>Base</b>	<b>Indirect Cost Rate</b>	<b>Total Cost</b>
Indirect Costs	\$121,725	12.54%	\$15,265
<b>Total(s)</b>			\$15,265
<b>Narrative</b>			
<p>Indirect costs are based on Federally approved rate of 12.54% on Total Direct Labor (Personnel + Fringe).</p>			

Purpose Area #4

<b><i>Non-Federal Contribution</i></b>	<b><i>Federal Request</i></b>
\$0	\$7,000
\$0	\$67,500
\$0	\$22,880
\$0	\$97,380

Purpose Area #4

<b><i>Non-Federal Contribution</i></b>	<b><i>Federal Request</i></b>
\$0	\$1,750
\$0	\$16,875
\$0	\$5,720
\$0	\$24,345

Purpose Area #4

<i>er of people traveling.</i>	
<b>Non-Federal Contribution</b>	<b>Federal Request</b>
\$0	\$50
\$0	\$50
\$0	\$600
\$0	\$51
\$0	\$281
\$0	\$470
\$0	\$2,550
\$0	\$75
\$0	\$150



Purpose Area #4

\$0	\$1,500
\$0	\$51
\$0	\$746
\$0	\$2,016
\$0	\$8,590

id meals are budgeted at 3.5  
25 each way.

he two travel days are

Purpose Area #4

<i>em)</i>	
<b><i>Non-Federal Contribution</i></b>	<b><i>Federal Request</i></b>
\$0	\$2,547
\$0	\$2,547

Purpose Area #4

<i>ed X the cost per item.</i>	
<b>Non-Federal Contribution</b>	<b>Federal Request</b>
\$0	\$500
\$0	\$2,000
\$0	\$400
\$0	\$1,800
\$0	\$4,700

ous documents collected in  
plies are based on 12

Purpose Area #4

<b>Category.</b>	
em)	
<b>Non-Federal Contribution</b>	<b>Federal Request</b>
	\$0
\$0	\$0

Purpose Area #4

<i>Non-Federal Contribution</i>	<i>Federal Request</i>
\$0	\$25,000
\$0	\$25,000

number of people traveling.

<i>Non-Federal Contribution</i>	<i>Federal Request</i>
	\$0
\$0	\$0

eted in the same area.

Purpose Area #4

<i>Non-Federal Contribution</i>	<i>Federal Request</i>
\$0	\$9,400
\$0	\$40,000
\$0	\$49,400
<i>number of people traveling.</i>	
<i>Non-Federal Contribution</i>	<i>Federal Request</i>
	\$0
\$0	\$0

a hard copy survey will also  
the data for the project

provide 200 hours of

Purpose Area #4

<i><b>Non-Federal Contribution</b></i>	<i><b>Federal Request</b></i>
\$0	\$15,060
\$0	\$600
\$0	\$300
\$0	\$2,000
\$0	\$17,960



Purpose Area #4

<i>Non-Federal Contribution</i>		<i>Federal Request</i>	
\$0		\$15,265	
\$0		\$15,265	

# Definitions

Additional information can be found in [DOJ Financial Guide](#)

## Term

Match

Approved Negotiated Rate

Expendable

Non-Expendable

Renovations

Federal Acquisition Regulations

Sole Source

Arm-Length Transaction

Confidential Funds

Fully Executed Negotiated  
Agreement

Cognizant Federal Agency

**Definition**

Match is the recipient share of the project costs. Match may either be “in-kind” or “cash.” In-kind match includes the value of donated services. Cash match includes actual cash spent by the recipient and must have a cost relationship to the Federal award that is being matched. (Example: Match on administrative costs should be other administrative costs, not other matching on program costs).

Sample Non-Federal Match Calculation:

Match Calculation: If the match is 25%, the calculation is as follows:

Federal Request: **\$350,000**

Divided by .75 or 75%: **\$466,667**

Multiplied by match amount .25 or 25%

equal required match amount: **\$116,667**

Approved Negotiated Rate is any current fringe benefits rate approved for the grant recipient by their cognizant Federal agency.

An expendable item is any materials that are consumed during the course of the project such as office supplies, program supplies etc. Expendable items are usually considered to be consumed when issued and are not recorded as returnable inventory.

A non-expendable item is tangible property having a useful life of more than two years and an acquisition cost of \$5,000 or more per unit. (Note: Organization’s own capitalization policy may be used for items costing less than \$5,000).

Costs incurred for ordinary rearrangements, alterations and restoration of facilities are considered allowable. Special arrangement and alteration costs incurred specifically for the project are allowable with the prior approval of the awarding agency.

The Federal Acquisition Regulations are established for the codification and publication of uniform policies and procedures for acquisition by all executive agencies. The Federal Acquisition Regulations System consists of the Federal Acquisition Regulation (FAR), which is the primary document, and agency acquisition regulations that implement or supplement the FAR.

Procurement by noncompetitive proposals is procurement through the solicitation from only one source, or after solicitation of a number of sources, competition is determined inadequate.

Grant recipients may make the initial determination that competition is not feasible if one of the following circumstances exists:

1. *The item of service is available only from a single source.*
2. *The public exigency or emergency for the requirement will not permit a delay resulting from a competitive solicitation.*
3. *After solicitation of a number of sources, competitions is considered inadequate.*

A transaction in which the buyers and sellers of a product act independently and have no relationship to each other. The concept of an arm's length transaction is to ensure that both parties in the deal are acting in their own self interest and are not subject to any pressure or duress from the other party.

Generally, costs of renting facilities are not allowable where one party to the rental agreement is able to control or substantially influence the actions of the other (e.g. organizations under common control through common officers. Directors or members).

Confidential funds are those monies allocated to:

**Purchase of Services (P/S).**

This category includes travel or transportation of a non- Federal officer or an informant; the lease of an apartment, business front, luxury-type automobiles, aircraft or boat, or similar effects to create or establish the appearance of affluence; and/or meals, beverages, entertainment, and similar expenses (including buy money and flash rolls, etc.) for undercover purposes, within reasonable limits.

**Purchase of Evidence (P/E).**

This category is for P/E and/or contraband, such as narcotics and dangerous drugs, firearms, stolen property, counterfeit tax stamps, and so forth, required to determine the existence of a crime or to establish the identity of a participant in a crime.

**Purchase of Specific Information (P/I).**

This category includes the payment of monies to an informant for specific information. All other informant expenses would be classified under P/S and charged accordingly.

Fully Executed Negotiated Agreement is a signed, approved indirect cost rate agreement which reflects an understanding reached between the grant recipient and the cognizant Federal agency.

The cognizant Federal agency is the Federal agency that generally provides the most Federal financial assistance to the recipient of funds. Cognizance is assigned by the Office of Management and Budget (OMB). Cognizant agency assignments for the largest cities and counties are published in the Federal Register.

<b>Disclosure of Pending Applications Table</b>		
<b>Federal or State Funding Agency:</b>	<b>Solicitation Name/Project Name:</b>	<b>Name/Phone/Email for Point of Contact at Federal or State Funding Agency:</b>
N/A	N/A	N/A

County of Tulare (on behalf of the Tulare County Sheriff’s Office) does not have (and is not proposed as a subrecipient under) any pending applications submitted within the last 12 months for federally funded grants or cooperative agreements (or for subawards under federal grants or cooperative agreements) that request funding to support the same project being proposed in this application to OJP and that would cover any identical cost items outlined in the budget submitted as part of this application.





**Background**

Recipients' financial management systems and internal controls must meet certain requirements, including those set out in the "Part 200 Uniform Requirements" (2.C.F.R. Part 2800).

Including at a minimum, the financial management system of each OJP award recipient must provide for the following:

- (1) Identification, in its accounts, of all Federal awards received and expended and the Federal programs under which they were received. Federal program and Federal award identification must include, as applicable, the CFDA title and number, Federal award identification number and year, and the name of the Federal agency.
- (2) Accurate, current, and complete disclosure of the financial results of each Federal award or program.
- (3) Records that identify adequately the source and application of funds for Federally-funded activities. These records must contain information pertaining to Federal awards, authorizations, obligations, unobligated balances, assets, expenditures, income, and interest, and be supported by source documentation.
- (4) Effective control over, and accountability for, all funds, property, and other assets. The recipient must adequately safeguard all assets and assure that they are used solely for authorized purposes.
- (5) Comparison of expenditures with budget amounts for each Federal award.
- (6) Written procedures to document the receipt and disbursement of Federal funds including procedures to minimize the time elapsing between the transfer of funds from the United States Treasury and the disbursement by the OJP recipient.
- (7) Written procedures for determining the allowability of costs in accordance with both the terms and conditions of the Federal award and the cost principles to apply to the Federal award.
- (8) Other important requirements related to retention requirements for records, use of open and machine readable formats in records, and certain Federal rights of access to award-related records and recipient personnel.

1. Name of Organization and Address:

Organization Name:

Street1:

Street2:

City:

State:

Zip Code:

2. Authorized Representative's Name and Title:

Prefix:  First Name:  Middle Name:

Last Name:  Suffix:

Title:

3. Phone:  4. Fax:

5. Email:

6. Year Established: <input type="text" value="1852"/>	7. Employer Identification Number (EIN): <input type="text" value="9460000545"/>	8. DUNS Number: <input type="text" value="71861884"/>
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9. a) Is the applicant entity a nonprofit organization (including a nonprofit institution of higher education) as described in 26 U.S.C. 501(c)(3) and exempt from taxation under 26 U.S.C. 501(a)?  Yes  No

If "No" skip to Question 10.

If "Yes", complete Questions 9. b) and 9. c).



**AUDIT INFORMATION**

9. b) Does the applicant nonprofit organization maintain offshore accounts for the purpose of avoiding paying the tax described in 26 U.S.C. 511(a)?

Yes  No

9. c) With respect to the most recent year in which the applicant nonprofit organization was required to file a tax return, does the applicant nonprofit organization believe (or assert) that it satisfies the requirements of 26 C.F.R. 53.4958-6 (which relate to the reasonableness of compensation of certain individuals)?

Yes  No

If "Yes", refer to "Additional Attachments" under "What An Application Should Include" in the OJP solicitation (or application guidance) under which the applicant is submitting its application. If the solicitation/guidance describes the "Disclosure of Process related to Executive Compensation," the applicant nonprofit organization must provide -- as an attachment to its application -- a disclosure that satisfies the minimum requirements as described by OJP.

For purposes of this questionnaire, an "audit" is conducted by an independent, external auditor using generally accepted auditing standards (GAAS) or Generally Governmental Auditing Standards (GAGAS), and results in an audit report with an opinion.

10. Has the applicant entity undergone any of the following types of audit(s)(Please check all that apply):

"Single Audit" under OMB A-133 or Subpart F of 2 C.F.R. Part 200

Financial Statement Audit

Defense Contract Agency Audit (DCAA)

Other Audit & Agency (list type of audit):

None (if none, skip to question 13)

11. Most Recent Audit Report Issued:  Within the last 12 months  Within the last 2 years  Over 2 years ago  N/A

Name of Audit Agency/Firm:

**AUDITOR'S OPINION**

12. On the most recent audit, what was the auditor's opinion?

Unqualified Opinion  Qualified Opinion  Disclaimer, Going Concern or Adverse Opinions  N/A: No audits as described above

Enter the number of findings (if none, enter "0"): 0

Enter the dollar amount of questioned costs (if none, enter "\$0"): \$ 0

Were material weaknesses noted in the report or opinion?

Yes  No

13. Which of the following best describes the applicant entity's accounting system:

Manual  Automated  Combination of manual and automated

14. Does the applicant entity's accounting system have the capability to identify the receipt and expenditure of award funds separately for each Federal award?

Yes  No  Not Sure

15. Does the applicant entity's accounting system have the capability to record expenditures for each Federal award by the budget cost categories shown in the approved budget?

Yes  No  Not Sure

16. Does the applicant entity's accounting system have the capability to record cost sharing ("match") separately for each Federal award, and maintain documentation to support recorded match or cost share?

Yes  No  Not Sure





17. Does the applicant entity's accounting system have the capability to accurately track employees actual time spent performing work for each federal award, and to accurately allocate charges for employee salaries and wages for each federal award, and maintain records to support the actual time spent and specific allocation of charges associated with each applicant employee?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure
18. Does the applicant entity's accounting system include budgetary controls to preclude the applicant entity from incurring obligations or costs that exceed the amount of funds available under a federal award (the total amount of the award, as well as the amount available in each budget cost category)?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure
19. Is applicant entity familiar with the "cost principles" that apply to recent and future federal awards, including the general and specific principles set out in 2 C.F.R Part 200?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure

**PROPERTY STANDARDS AND PROCUREMENT STANDARDS**

20. Does the applicant entity's property management system(s) maintain the following information on property purchased with federal award funds (1) a description of the property; (2) an identification number; (3) the source of funding for the property, including the award number; (4) who holds title; (5) acquisition date; (6) acquisition cost; (7) federal share of the acquisition cost; (8) location and condition of the property; (9) ultimate disposition information?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure
21. Does the applicant entity maintain written policies and procedures for procurement transactions that -- (1) are designed to avoid unnecessary or duplicative purchases; (2) provide for analysis of lease versus purchase alternatives; (3) set out a process for soliciting goods and services, and (4) include standards of conduct that address conflicts of interest?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure
22. a) Are the applicant entity's procurement policies and procedures designed to ensure that procurements are conducted in a manner that provides full and open competition to the extent practicable, and to avoid practices that restrict competition?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure
22. b) Do the applicant entity's procurement policies and procedures require documentation of the history of a procurement, including the rationale for the method of procurement, selection of contract type, selection or rejection of contractors, and basis for the contract price?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure
23. Does the applicant entity have written policies and procedures designed to prevent the applicant entity from entering into a procurement contract under a federal award with any entity or individual that is suspended or debarred from such contracts, including provisions for checking the "Excluded Parties List" system (www.sam.gov) for suspended or debarred sub-grantees and contractors, prior to award?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure

**TRAVEL POLICY**

<p>24. Does the applicant entity:</p> <p>(a) maintain a standard travel policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>(b) adhere to the Federal Travel Regulation (FTR)? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>
---

**SUBRECIPIENT MANAGEMENT AND MONITORING**

25. Does the applicant entity have written policies, procedures, and/or guidance designed to ensure that any subawards made by the applicant entity under a federal award -- (1) clearly document applicable federal requirements, (2) are appropriately monitored by the applicant, and (3) comply with the requirements in 2 CFR Part 200 (see 2 CFR 200.331)?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure  <input checked="" type="checkbox"/> N/A - Applicant does not make subawards under any OJP awards
--	--



<p>26. Is the applicant entity aware of the differences between subawards under federal awards and procurement contracts under federal awards, including the different roles and responsibilities associated with each?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure <input checked="" type="checkbox"/> N/A - Applicant does not make subawards under any OJP awards</p>
<p>27. Does the applicant entity have written policies and procedures designed to prevent the applicant entity from making a subaward under a federal award to any entity or individual is suspended or debarred from such subawards?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure <input checked="" type="checkbox"/> N/A - Applicant does not make subawards under any OJP awards</p>

**DESIGNATION AS 'HIGH-RISK' BY OTHER FEDERAL AGENCIES**

<p>28. Is the applicant entity designated "high risk" by a federal grant-making agency outside of DOJ? (High risk includes any status under which a federal awarding agency provides additional oversight due to the applicant's past performance, or other programmatic or financial concerns with the applicant.)</p> <p>If "Yes", provide the following:</p> <p>(a) Name(s) of the federal awarding agency: [Redacted]</p> <p>(b) Date(s) the agency notified the applicant entity of the "high risk" designation: [Redacted]</p> <p>(c) Contact information for the "high risk" point of contact at the federal agency: Name: [Redacted] Phone: [Redacted] Email: [Redacted]</p> <p>(d) Reason for "high risk" status, as set out by the federal agency: [Redacted]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Not Sure</p>
---	--

**CERTIFICATION ON BEHALF OF THE APPLICANT ENTITY**

(Must be made by the chief executive, executive director, chief financial officer, designated authorized representative ("AOR"), or other official with the requisite knowledge and authority)

On behalf of the applicant entity, I certify to the U.S. Department of Justice that the information provided above is complete and correct to the best of my knowledge. I have the requisite authority and information to make this certification on behalf of the applicant entity.

Name: Pete Vander Poel Date: 2020-06-09

Title:  Executive Director  Chief Financial Officer  Chairman  
 Other: [Redacted]

Phone: (559) 636-5000 [Redacted]

# DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352

Approved by OMB

0348-0046

(See reverse for public burden disclosure.)

<b>1. Type of Federal Action:</b> <input checked="" type="checkbox"/> <b>b</b> a. contract b. grant c. cooperative agreement d. loan e. loan guarantee f. loan insurance	<b>2. Status of Federal Action:</b> <input checked="" type="checkbox"/> <b>a</b> a. bid/offer/application b. initial award c. post-award	<b>3. Report Type:</b> <input checked="" type="checkbox"/> <b>a</b> a. initial filing b. material change <b>For Material Change Only:</b> year _____ quarter _____ date of last report _____
<b>4. Name and Address of Reporting Entity:</b> <input checked="" type="checkbox"/> Prime <input type="checkbox"/> Subawardee Tier _____, if known: County of Tulare 2800 W. Burrel Avenue, Visalia CA 93291 _____ Congressional District, if known:	<b>5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime:</b> N/A _____ Congressional District, if known:	
<b>6. Federal Department/Agency:</b> U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance _____	<b>7. Federal Program Name/Description:</b> _____ CFDA Number, if applicable: <u>16.034</u>	
<b>8. Federal Action Number, if known:</b> BJA-2020-18553	<b>9. Award Amount, if known:</b> \$ 82.64	
<b>10. a. Name and Address of Lobbying Registrant</b> <i>(if individual, last name, first name, MI):</i> Carpri, Clay, & Smith Government Relations, 1 Massachusetts Avenue, N.W. Washington DC 20001 _____	<b>b. Individuals Performing Services</b> <i>(including address if different from No. 10a)</i> <i>(last name, first name, MI):</i> N/A _____	
<b>11.</b> Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.	Signature: <u>Pete Vander Poel</u> Print Name: <u>Pete Vander Poel</u> Title: <u>Chairman, Tulare County Board of Supervisors</u> Telephone No.: <u>(559) 636-5000</u> Date: <u>5/29/2020</u>	
<b>Federal Use Only:</b>		Authorized for Local Reproduction Standard Form LLL (Rev. 7-97)